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CINE-GT 1803
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Tiny Desk Concert Video Collection Cataloging Guidelines

Collection

1. Create a new record by clicking “New Item.” Under Label, enter the title of the Collection.
2. Create statement: “instanceOf” followed by “miap:Collection.”
3. Create statement: “miap:hasRecord” followed by a relevant instance of “npr:TinyDeskConcertVideo” which is included in the collection. Repeat until all instances of “npr:TinyDeskConcertVideo” are cataloged.

Playlist

1. Create a new record by clicking “New Item.” Under Label, enter the title of the Playlist.
2. Create statement: “instanceOf” followed by “npr:Playlist”
3. Create statement: “miap:hasRecord” followed by a relevant instance of “npr:TinyDeskConcertVideo” which is included in the Playlist. Repeat until all relevant instances of “npr:TinyDeskConcertVideo” are cataloged.

Tiny Desk Concert Video:

1. Pick out a Tiny Desk Concert Video from the [NPR Website](#).
2. Create new record by clicking “New Item.” Under Label, enter the name of the video as it appears on the NPR Website, followed by Video (ex: Jenny Lewis: Tiny Desk Concert Video). Click create.
3. Create statement: “instanceOf” followed by “npr:TinyDeskConcert.”
4. Create statement: “miap:dateCreated” and enter date, as seen on NPR page for the video.
5. Create statement: “miap:sourceUrl” and enter url of NPR page for the video (ex: <https://www.npr.org/2020/02/24/807564911/jenny-lewis-tiny-desk-concert>)
6. Create statement: “miap:identifier” and enter id number, taken from NPR website url. For example, if the video url is <https://www.npr.org/2020/02/24/807564911/jenny-lewis-tiny-desk-concert>, the id will be the highlighted string of numbers.
7. Create statement: “miap:duration” and enter length of video in the following format: hh:mm:ss.

8. Create statement: “npr:rights” and enter the URI to the appropriate rights statement from rightsstatements.org. (It is safe to assume that all the videos are “In Copyright,” so the relevant URI would be <http://rightsstatements.org/vocab/InC/1.0/>).
9. Create statement: “miap:description” and copy and paste credits information pulled from the NPR Website, not including photo credits.
10. Create statement: “miap:isPartOf” followed by “Tiny Desk Video Collection” and/or relevant instance of npr:Playlist.
11. Create statement: “npr:features” followed by the relevant instance of Musical Artist, the relevant instance of Set List, and the relevant instance of Review.
12. Create statement: “npr:instrumentFeatured” and enter appropriate “NPR Instrument Controlled Vocabulary term.” (These are the instrument terms listed on the original NPR webpage streaming the Tiny Desk Concert Video, under the subheading “Musicians.”)
13. Create statement: “npr:genre” and enter appropriate controlled vocabulary term from “iTunes Genre List.” (These terms are based on the genre categories featured on iTunes).
14. Create statement: “miap:relatedFile” followed by relevant instance of File.

Musical Artist:

1. Create new record by clicking “New Item.” Under Label, enter the name of the Musical Artist.
2. Create statement: “instanceOf” followed by “npr:MusicalArtist.”
3. Create statement: “miap:name” and enter name of Musical Artist.
4. Create statement: “npr:musicalArtistWebsite” and enter the URL of the Musical Artist’s official web page.
5. If the Musical Artist is an individual (regardless of whether they have accompaniment in the Video), create statement: “npr:instrumentPlayed” and enter appropriate “NPR Instrument Controlled Vocabulary” term describing the instrument(s) that individual plays. You do not need to create a Band Member instance for this individual.
6. Create statement: “npr:genre” and enter appropriate controlled vocabulary term from “iTunes Genre List.”
7. Create statement: “npr:features” and enter relevant instances for Band Members.

Band Member

1. Create new record by clicking “New Item.” Under Label, enter the name of the Band Member.
2. Create statement: “instanceOf” followed by “npr:BandMember.”
3. Create statement: “miap:name” and enter the name of the Band Member.

4. Create statement: “npr:InstrumentPlayed” and enter the appropriate “NPR Instrument Controlled Vocabulary” term describing the instrument(s) played by the Band Member.
5. Repeat steps 1-4 for other Band Members featured in the Video.

Set List

1. Create new record by clicking “New Item.” Under Label, enter the name of the Tiny Desk Concert Video followed by “Set List” (ex: Jenny Lewis Tiny Desk Concert Video Set List).
2. Create statement: “instanceOf” followed by “npr:SetList.”
3. Create statement: “contains” followed by relevant instances of “Songs” performed in the Tiny Desk Concert Video.

Song

1. Create new record by clicking “New Item.” Under Label, enter the title of a song featured in the Tiny Desk Concert Video.
2. Create statement: “instanceOf” followed by “npr:Song.”
3. Create statement: “miap:title” and enter the song title.
4. Create statement: “npr:songAlbum” and enter the album the song is featured on, followed by the release date in parentheses (ex: On the Line (2019)).

Review

1. Create new record by clicking “New Item.” Under Label, enter the name of the Tiny Desk Concert Video followed by “Review” (ex: Jenny Lewis Tiny Desk Concert Video Review).
2. Create statement: “instanceOf” followed by “npr:Review.”
3. Create statement: “npr:describes” followed by the relevant instance of Tiny Desk Concert Video.
4. Create statement: “npr:writtenBy” followed by the relevant instance of npr:Author.
5. Create statement: “miap:sourceUrl” followed by URI to Tiny Desk Concert Video Review.

Author

1. Create new record by clicking “New Item.” Under Label, enter the name of the Author of the Review.
2. Create statement: “instanceOf” followed by “npr:Author.”
3. Create statement: “miap:name” followed by the name of the Author.
4. Create statement: “npr:authorSocialMedia” and enter URL to the Author’s social media page. These are linked from the webpage of the Tiny Desk Concert Video which also contains the Review, next to the name of the Author.

File*

1. Create new record by clicking “New Item.” Under Label, enter the name of the Tiny Desk Concert Video followed by “File” (ex: Jenny Lewis Tiny Desk Concert Video File).
2. Create statement: “instanceOf” followed by “miap:File.”
3. Create statement: “miap:filename” followed by the name of the file.
4. Create statement: “miap:filesize” followed by the size of the file in MB.

*Because we are unable to download the videos from the NPR Website, this record is hypothetical.