NYPD Surveillance Video Collection



Protest Against Police Brutality, 1965-03-27, New York City Hall (New York, N.Y.) NYC Dept. Records

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Introduction and Value Statement

The New York City Police Department (NYPD) Surveillance Video Collection is currently hosted here at the New York City Municipal Archives Online Gallery. This collection contains footage shot by the NYPD Photo Unit for Manhattan (PUM) for the Bureau of Special Services and Investigations (BOSSI) between 1960 and 1980. During that time, the NYPD and BOSSI conducted surveillance on New York City residents - organized groups and individuals - they considered threats. While those surveilled comprise a range of dissidents, activists, public figures, and organized protests, they also reveal footage of celebrations, parades, gatherings, and other NYPD activity including test films and autopsies. There are 1450 individual films.

This collection demonstrates the ongoing presence of police surveillance in New York City since 1960 and NYPD's continued interest in the surveillance and pressure especially on minority groups, labor organizers, and political activists. Shot on 16mm in mostly black and white, these films are a historical record of three decades of surveillance on primarily private citizens of New York City. These films provide invaluable evidence of political unrest in the United States of America and abroad. The people in these moving images were targeted and considered potential threats by the NYPD for engaging in actions from strikes to protests. As the police, government agencies, and corporations continue non-consensual surveillance on people around the world, these moving images provide a prescient through-line to modern-day surveillance and struggle.

This collection can be accessed <u>here</u> at the NYC Municipal Archives.

The collection's Wikibase can be accessed <u>here</u>.

User Personas

Below are the four user personas that we created in order to develop the conceptual data model. Their needs and goals for using this collection informed our model and eventually our application profile, which refers back to these user personas.



Name: Louis Thompson

Title: MA Student

Affiliation: Columbia University

"Oral histories allow us a unique and personal gateway into a history that might have only been documented by outsiders of the past. Oral histories also allow for unique development of connections through anecdotal remembrance. Using visual aids can reinforce an interviewee's memory and storytelling for researchers and audiences of the future."

Bio

Louis Thompson is a graduate student working towards a MA in Columbia University's Oral History Master of the Arts graduate program. His work primarily focuses on activist groups of the 1960s who were targeted by the FBI, primarily groups like the Black Panthers, of which his father was a part. He is looking to use the NYPD surveillance collection in three ways: to find visual aids and support to his own production of audio interviews, to fact check the presence of Black Panthers members at a variety of demonstrations to show intersectionality in their politics, and three, to possibly identify members he has already interviewed or whom he wants to interview.

Motivations

Thompson is interested in gathering a specific and personal history of activist groups of his father's generation. This collection is proof to some extent of activities and actions carried out in public.

Thompson wants to use this collection to demonstrate the solidarity between a variety of action groups. He needs to be able to search by multiple keyword and subject as well as location and if possible, people involved.

Thompson is looking to track similar or same people over a variety of different videos. He also wants to be able to show these videos to his interviewees, and hopes that the videos can be more accessible to people of an older generation.

Goals

To search by keyword, subject, date, and location

To share videos online

To access copyright information to use the videos in a production

To be able to search by group or individual in order to identify them

Metadata Access Method

Information listed on the website and advanced search functions.

Technical Proficiency

Moderate



Name: Jeff Gripz

Title: Documentary Filmmaker

Affiliation: Self

"I am interested in tracing the history of fascism, surveillance, and police brutality in New York and the surrounding areas through motion pictures."

Bio

Jeff is an independent filmmaker. They are interested in using historical archival surveillance footage from the NYPD to create derivative works. These edited moving images are intended to compare modern-day police tactics to the 60s, 70s, and 80s in New York. This will hopefully bring to light a larger historical record of police surveillance and governmental overreach.

Motivations

To create long and short-form videos for dissemination on various moving image platforms.

To link modern digital content (such as body cam, drone, and street cams) to 16mm films created by the NYPD, through the process of video editing.

To make legible documentation for viewing by working class citizens through motion picture.

Goals

To understand NYPD surveillance trends. How they compare to modern day tactics.

Accountability of NYPD and police/gov't entities.

Share findings with fellow citizens and appeal to regular working class citizens.

Galvanize and activate additional street protests.

Give context to content.

Metadata Access Method

NYC Dept of Records & services website, Refined searches through subject matter, dates, who, & when.

Technical Proficiency

Expert video editor, novice historian, & moderate tech proficiency



Name: Monika Oliver

Title: Writer, adjunct professor

Affiliation: The New School

"Looking at historical events is always a significant method for reflecting on the current social issues. I'm excited to find more in-the-field recordings in this archive for my research."

Bio

Monika Oliver is a freelance writer and adjunct professor at The New School. Her course is titled 'Visual Culture of the Radical 60's.' She obtained a master's degree in journalism in 1980. Her writings often focus on historical social movements and organizations. In addition to writing non-fiction novels and academic papers, she also was a cultural organizer and worked as an editor and wrote reviews. She is working on an article about communism-related public activities in NYC in the Cold War Era.

Motivations

She is more familiar with conducting research by reading books, magazines, and paper documents. She just became aware of the existence of this collection not long before, and considered it may be a useful source for her writing and teaching.

She is currently drafting an article on communism-related activities in 60s' and 70's New York City. She is interested in finding resources by subject, keyword of political topics, and year. She is also browsing for content that may be related to the course that she is teaching.

She is also interested in the topic of government surveillance, as well as its influence on radical movements in the last century.

Goals

Search by keywords that are related to her project

See descriptions of the video item while browsing

Understand the copyright-related issues for showing the videos in her class or referring to them in her writing

Access the video online

Metadata Access Method

IList on website, digital depository, finding aid, video description

Technical Proficiency

Low



Name:	Erin Beckermann
Title:	Visiting Professor
Affiliation:	Columbia University

"This collection presents us with so many contradictions. We see protestors through the lens of the opposite forces."

Bio

Louis Thompson is a graduate student Dr. Erin Beckermann is Professor of Media Studies at University of Vienna and Visiting Professor at the Film and Media Studies department of Columbia University. Her research and teaching focus on film theory, surveillance films, and amateur cinema. Her first book, Surveillance Cinema, focuses on the political and racial implication through surveillance. She is currently working on a book titled Hidden: Rhetorics of Surveillance and find this collection an important piece of first hand resources to further her understanding of surveillance films.

Motivations

To uncover the political agenda of these surveillance films on activist groups and individuals

To raise awareness to the genre that have been overlooked by historians

To make connection of the historical surveillance actions with the contemporary monitoring practices..

Goals

To understand the way the cinematographers to capture the event

To map out the locations, events and individuals covered in the films

To compare with mainstream features or documentaries that cover or recreate same events

To link the films to paper records about the surveillance

To share findings with other scholars in the field

Metadata Access Method

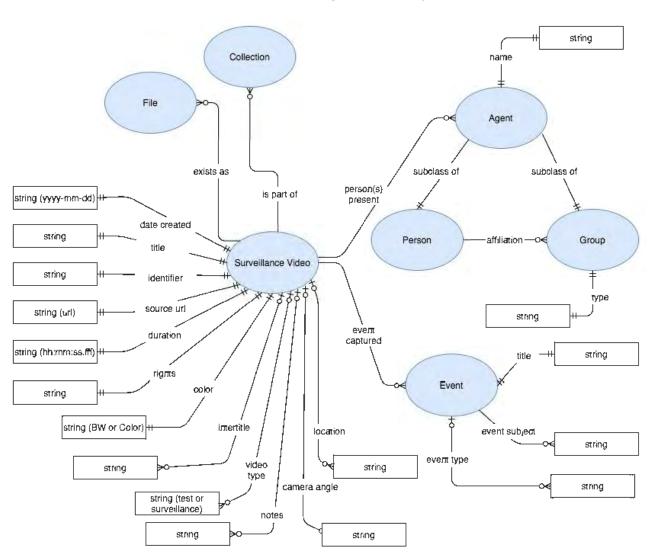
finding aid and record descriptions on the NYC website

Technical Proficiency

moderate to low, more familiar with paper-based researches

Data Model

A Surveillance Video in the MIAPCore model is an intellectual description of a moving image resource. Surveillance Videos are mostly NYPD's surveillance documentations of groups and individuals identified as "potential security threats to the City" (NYC Department of Records). Surveillance Videos may belong to zero or more Collections. A Surveillance Video can also be associated with one or more Files. Surveillance Videos may depict onscreen zero or more Agents, of which People and Groups are a subclass. People can also be affiliated with zero or more Groups. Surveillance Videos can also depict zero or more Events, with associated information of the subject of that event, the event type, and the title of the topic. A Surveillance Video should have the minimum descriptive properties of title, date created, identifier, source url, duration, and rights, but also should have such descriptive properties as the color of the film, whether intertitles appear, the various camera angles, and the type of video depicted.



Application Profile Version 3.0 (2020-05-08)

This application profile describes the metadata elements for item-level asset records within the NYPD Surveillance Video Collection created by and housed by the New York City Department of Records and Information Services. This profile has been established in order to document the metadata standards implemented alongside controlled vocabularies and procedures used to catalog this collection within the larger standard of the MIAPCore.

This application was developed from a conceptual data model; the elements outlined below represent the metadata deemed necessary by user needs to describe and make accessible the assets within the NYPD Surveillance Video Collection. It is also the intention that this application profile could apply to other collections with similar audiovisual materials. These elements represent descriptive, administrative, and technical aspects of these digital videos that are accessible online. There is no supporting materials (such as ephemera, photographs, etc.) within this collection.

Within this application profile are:

- A summary table with all property and class names and obligations
- A template for the class and property elements with definitions for each profile requirement
- A table for each element and its input values

List of Elements

Below are all of the elements with applicable input values as derived from the conceptual data model, with each of their obligations within the application profile. This template was designed to make these videos accessible and associated with the necessary information to make them useful for users.

Element (Property) or Class	Obligation
File	
File Name	Required
File Size	Required
Related File	Required
Collection	
Surveillance Video	

Date Created	Required
Is part Of	Required
Instance Of	Required
Title	Required
Identifier	Required
Source URL	Required
Duration	Required
Rights	Required
Color	Required
Intertitle	Recommended
Camera Angle	Required
Location	Recommended
Video Type	Required
Notes	Recommended
Event	
Event Title	Required
Event Type	Required
Event Subject	Recommended
Agent	
Person	
Group	
Agent Name	Recommended
Group Type	Recommended
Event Captured	Recommended
Agent Present	Recommended
Affiliation	Recommended

Element Templates

Below are the input values for each element of metadata, class or property with their appropriate definitions.

Class	Name of the class
Wikibase label	The Wikibase label for the class
Definition	A concise definition of what this class entails
Refines	If this class is a subclass of a different class

Property	Name of the property
Wikibase label	Label of the property name in Wikibase
Definition	A concise definition of what this property is
Obligation	Specifies if this property is required, recommended, or optional.
Repeatability	Specifies if this property can be used more than once (Yes No)
Range	The expected data type for this property (string integer date boolean URL entity)
Controlled vocabulary	Specifies whether a controlled vocabulary is recommended for this property, if applicable
Domain	The class(es) with which this property is used
Notes	Any additional information, such as input conventions
Example	An example of this property

Elements (Properties and Items/Classes) with Details

Class	File
Wikibase label	miap:relatedFile (Q4)

Definition	A digital file representing the content of the film
Refines	

Property	File Name
Wikibase label	miap:filename (P12)
Definition	The name of the digital file (with extension)
Obligation	Required
Repeatability	No
Range	String
Controlled vocabulary	N/A
Domain	File
Notes	
Example	video.mov

Property	File Size
Wikibase label	miap:filesize (P13)
Definition	The size of the file (in MB)
Obligation	Required
Repeatability	No
Range	Number
Controlled vocabulary	N/A
Domain	File
Notes	Do not include the units.
Example	11

Property	Related File
Wikibase label	miap:relatedFile (P11)
Definition	A digital file representing the content of the video
Obligation	Required
Repeatability	No
Range	Item
Controlled vocabulary	N/A
Domain	Surveillance Video
Notes	
Example	nypd_f_0398.mov

Class	Collection
Wikibase label	miap:Collection (Q2)
Definition	The collection to which the video belongs
Refines	

Class	Surveillance Video
Wikibase label	nypd:SurveillanceVideo (Q51)
Definition	A video created by NYPD / BOSSI
Refines	A subclass of miap:Video

Property	Date Created
Wikibase label	miap:dateCreated (P6)
Definition	Date of recording
Obligation	Required
Repeatability	No

Range	String (yyyy-mm-dd)
Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	1960-11-02

Property	Is Part Of
Wikibase label	miap:isPartOf (P3)
Definition	Identifies a collection or collections that a Video is a member of
Obligation	Required
Repeatability	No
Range	Item
Controlled vocabulary	N/A
Domain	Surveillance Video
Notes	
Example	

Property	Instance Of
Wikibase label	instanceOf
Definition	The type of entity this item is an instance of
Obligation	Required
Repeatability	No
Range	Item
Controlled vocabulary	N/A
Domain	Surveillance Video, Agent, Event

Notes	
Example	

Property	Title
Wikibase label	miap:title (P4)
Definition	Title of the video, pulled from NYC Department of Records
Obligation	Required
Repeatability	No
Range	String
Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	Untitled [Demonstrators in favor of arming Cuban rebel]

Property	Identifier
Wikibase label	miap:identifier (P8)
Definition	Unique identifier assigned to the video by cataloger
Obligation	Required
Repeatability	No
Range	String
Controlled vocabulary	No
Domain	Surveillance Video
Notes	Unique ID pulled from NYC Department of Records
Example	nypd_f_0006

Property	Source URL
Wikibase label	miap:sourceUrl (P7)
Definition	Uniform resource locator that links to the video
Obligation	Required
Repeatability	Yes
Range	URL
Controlled vocabulary	No
Domain	Surveillance video
Notes	Use the shortened URL as it appears in the Share tab
Example	http://nycma.lunaimaging.com/luna/servlet/s/v1276r

Property	Duration
Wikibase label	miap:duration (P9)
Definition	Runtime of the video
Obligation	Required
Repeatability	No
Range	String (hh:mm:ss)
Controlled vocabulary	No
Domain	Surveillance video
Notes	
Example	00:01:31

Property Rights

Wikibase label	miap:rights (P10)
Definition	Information about rights held for a given video
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	All rights are reserved to the NYC Municipal Archives

Property	Color
Wikibase label	nypd:color (P69)
Definition	Information about the color (color or black and white) of the film
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	Color, Black and white
Domain	Surveillance Video
Notes	Use this field to designate if the film footage is color or black and white or both
Example	Color, Black and white

Property	Intertitle
Wikibase label	nypd:intertitle (P70)
Definition	Texts within the video created by the filmmaker

Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	
Domain	Surveillance Video
Notes	Use this when intertitles appear in the video
Example	Ilford film 24fps Bolex camera a,s,a 320

Property	Camera Angle
Wikibase label	nypd:cameraAngle (P71)
Definition	The angle of the camera from which the film was shot
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Surveillance Video
Notes	
Example	High, Eye level

Property	Location
Wikibase label	nypd:location (P92)
Definition	Location at which the film was shot
Obligation	Recommended
Repeatability	Yes
Range	String

Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	Coney Island (New York, N.Y.), 7th Ave (New York, N.Y.)

Property	Video Type
Wikibase label	nypd:videoType (P94)
Definition	Type of video (test or surveillance)
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Surveillance Video
Notes	
Example	Test, Surveillance

Property	Notes
Wikibase label	nypd:notes (P105)
Definition	Notes attached to the video captured.
Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Surveillance Video
Notes	

Example	
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Class	Event
Wikibase label	nypd:event(Q43)
Definition	An event/events captured by a surveillance video
Refines	

Property	Event Title
Wikibase label	nypd:eventTitle (P63)
Definition	Title of the event that the video recorded
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Event
Notes	
Example	Central Park Peace Rally

Property	Event Type
Wikibase label	nypd:eventType (P65)
Definition	The type of the event captured in the film
Obligation	Required
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Event

Notes	
Example	Demonstration, Parade

Property	Event Subject
Wikibase label	nypd:eventSubject (P64)
Definition	The subject/topic of the event captured in the film
Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	Yes (LCSH if applicable)
Domain	Event
Notes	
Example	Cuba, Pulaski Day Parade, Visit from the Pope

Class	Agent
Wikibase label	miap:Agent (Q5)
Definition	People or groups presented in a surveillance video
Refines	

Class	Person
Wikibase label	nypd:Person (Q52)
Definition	Notable people presented in a surveillance video
Refines	A subclass of Agent

Class	Group
Wikibase label	nypd:Group (Q53)

Definition	Notable group presented in a surveillance video
Refines	A subclass of Agent

Property	Agent Name
Wikibase label	nypd:agentName (P67)
Definition	Name of notable group or person presented in the film
Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	LCNAF
Domain	Agent
Notes	
Example	New York Police Department, Black Panther Organization

Property	Group Type
Wikibase label	nypd:groupType (P66)
Definition	Type of the group presented in the film
Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	Yes
Domain	Group
Notes	
Example	Political Party, Community Organization, Religious Group

Property	Event Captured
Wikibase label	nypd:eventCaptured (P99)
Definition	An event or events captured in the video
Obligation	Recommended
Repeatability	Yes
Range	Item
Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	Central Park Peace Rally

Property	Agent Present
Wikibase label	nypd:agentPresent (P73)
Definition	Notable person(s) or group(s) present in the video
Obligation	Recommended
Repeatability	Yes
Range	Item
Controlled vocabulary	No
Domain	Surveillance Video
Notes	
Example	Hip Sing Association of America

Property	Affiliation
Wikibase label	nypd:hasAffiliation (P72)
Definition	Links the affiliation between a Person and a Group

Obligation	Recommended
Repeatability	Yes
Range	String
Controlled vocabulary	No
Domain	Agent
Notes	
Example	

NYPD Controlled Vocabularies

Punctuation:

- Retain all original punctuation of contents taken from the source
- Never add punctuation at the end of new statements.

Capitalization

- For "video", "miap:title", and "miap:rights", retain the original capitalization.
- For "event", "agent", "group", "people", "nypd:eventTitle" and "nypd:agentName", capitalize the first word and proper names.
- For other statements, only capitalize the first word.

Controlled Vocabularies

Camera Angle

High: a shot in which the camera is physically higher than the subject and is looking down upon the subject.

Low: a shot in which the camera is physically lower than the subject and is looking up to the subject.

Aerial: a shot taken from a plane, crane, helicopter or any other very high position.

Eye level: a shot in which the camera is level or looking straight on with the subject.

Event Type

Demonstration: large public gatherings, marches, etc., organized for non-violent protest or affirmation, even though incidental disturbances or incipient rioting may occur.

Parade: large public processions of a festive nature, usually including a marching band, and held in honor of an anniversary, person or event.

Speech: public speeches delivered at large gatherings.

Other: only use in the rare occasion the event does not fit in the aforementioned categories

Group Type

Political Party: an organized group of people or bodies who seek to capture political power through an election in order to run the affairs of a country.

Community Organization: an organization aimed at making desired improvements to a community's social health, well-being, and overall functioning. Community organization occurs in geographically, psychosocially, culturally, and/or spiritually bounded communities.

Religious Group: a set of individuals whose identity as such is distinctive in terms of common religious creed, beliefs, doctrines, practices, or rituals.

Government Organization: a government or state agency that acts as an arm of the government and is responsible for state or government functions.

Other: only use in the rare occasion the event does not fit in the aforementioned categories

Video Type

Test: a video that was made for testing equipment, making experiments, and other purposes that is unrelated to surveillance.

Surveillance: a video that was made to monitor the behaviors, activities or information of people or events.

Other: a video that is neither a test nor surveillance footage (ex: documentation of an autopsy).

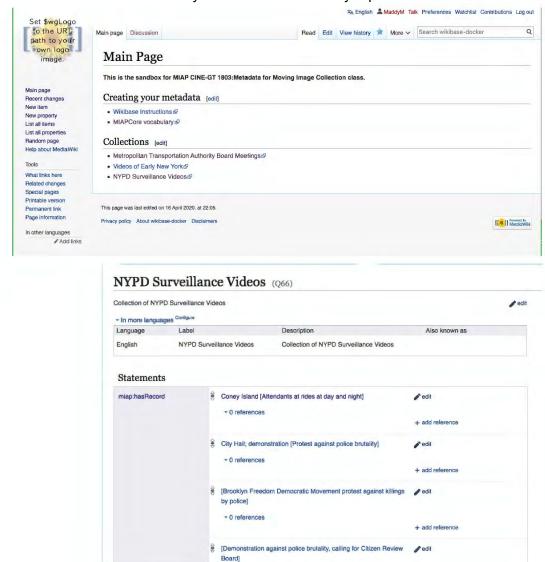
Cataloging Guidelines

Below are the cataloging guidelines for entering a Surveillance Video Record into the Wikibase. These guidelines were developed by David Griess, Shiyang Jiang, Madeleine Mendell, and Zoe Yang.

1. Find the video you are cataloging and make sure it does not already have an entry.

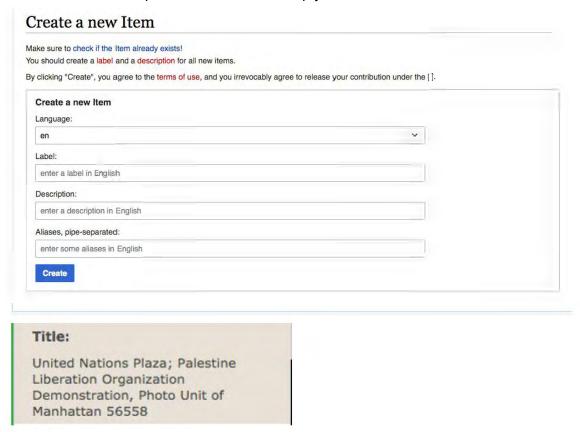
Once you have navigated to a video from the <u>NYPD/BOSSI collection</u> by selecting **Browse All** and clicking on a video, make sure you select the **Share** tab and use the shortened URL provided there.

Then, navigate to the MIAPWikibase, and select NYPD Surveillance Videos from the list of Collections. Ensure that the video you have selected does not already have an entry. Use a find function (Command + F on Macs) to double-check if the **Title** of your video is not already represented.



2. Create a new item with your video.

Now you can create a new item. Select **New item** from the sidebar. Leave the language field as **en**. Enter the **title** of your video into the **Label** field. Leave the description and alias fields empty.



3. Add the video to the collection.

Note the **Q-number** of your new item. Open a new tab and navigate back to the **NYPD Surveillance Videos** from the list of **Collections**. Note the statement **miap:hasRecord**, and scroll down to the button **Add Value**. Begin to type the **title** of your video and click on the correct entry when it appears.

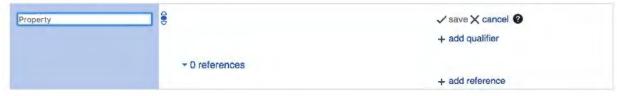




4. Add statements to the video.

Navigate back to the item entry of your video. Now we will begin to add the statements that will populate this entry with information and metadata. We will be using our <u>Application Profile V3</u> to ensure we enter all the appropriate information. We will be using properties from three sources: basic ones, miap: ones, and nypd: specific ones. Each one is labeled as required, recommended, or optional. While options for properties with **controlled vocabularies** are bolded you can also refer to this <u>Controlled Vocabularies</u> sheet. Just follow the instructions below, and you'll have entered all the appropriate statements! All of these **property statements belong to the Video**.

Statements



a. instanceOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **instanceOf** and click on the property as it appears. In the next field, begin typing **nypd:SurveillanceVideo** and click on the item as it appears. Click **save**.

Statements



b. miap:isPartOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:isPartOf** and click on the property as it appears. Begin typing the name of the collection, **NYPD Surveillance Videos**, and click on the item as it appears. Click **save**.



c. miap:dateCreated

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:dateCreated** and click on the property as it appears. Navigate back to the video and find the **date** of the video, listed on the left of the video under Date. Back in the next field, add the date of the video in **YYYY-MM-DD** format. Wikibase will automatically reformat it from there. If the video only lists a year or a year and a month, only enter that information. Click **save**.





d. miap:duration

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:duration** and click on the property as it appears. Navigate back to the video and play the video. Use the video to find the duration, listed on the bottom right. Return to Wikibase and enter the duration as **hh:mm:ss** in the field. Click **save**.



e. miap:identifier

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:identifier** and click on the property as it appears. Navigate back to the video and copy the identifier, usually **nypd_f_xxxx**, where the x's are numbers. Enter it into the next field, and click **save**.



f. miap:title

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:title** and click on the property as it appears. Navigate back to the video and copy the title, under the **Title** field on the left, and enter it as it appears. Click **save**.

g. miap:sourceUrl

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:sourceUrl** and click on the property as it appears. Navigate back to the video, and copy the **URL**. Make sure you are using the shortened URL as it appears in the **Share** tab. Enter the URL into the field, and click **save**.



h. miap:rights

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:rights** and click on the property as it appears. Navigate to the video and find the rights statement on the bottom left under the **Rights Advisory** tab. Copy the rights statement and enter it into the next field. Click **save**.

i. nypd:color

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:color** and click on the property as it appears. Navigate back to the video, ensure you have watched the entire video, and determine whether the video is in **Color**, **Black and white**, or both. Navigate back to the Wikibase, and enter in the next field **Color** or **Black and white**. Click **save**. If the

video has both color and black and white, click **add value** and enter the **Color** or **Black and white**. Click **save**.

j. nypd:cameraAngle

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:cameraAngle** and click on the property as it appears. Navigate back to the video, ensure you have watched it, and determine whether the video was shot from a **High** angle, **Low** angle, **Aerial** view, or at **Eye level**. Navigate back to the Wikibase and enter in the next field which angle you observed. Click **save**. If the video exhibited multiple angles, click **add value** and enter the other angles as many times as needed. Click **save**.



k. nypd:videoType

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:videoType** and click on the property as it appears. Is the video you are cataloging a **Test** video or a **Surveillance** video. If the video is neither (ex: documentation of an autopsy), enter **Other**. Enter **Test** or **Surveillance** into the next field and click **save**. This property is **not repeatable**.

I. nypd:intertitle

This is a **recommended** property. Navigate to the video, and ensure you have watched it. If an intertitle appears in the film, log the text. Return to the wikibase and click the **add statement** button. In the **property field**, begin typing **nypd:intertitle**, and click on the property as it appears. Enter the text exactly as it appeared in the video in the next field. Click **save**. If the video exhibits multiple intertitles, click **add value**, and enter the new information. Click **save**.

m. nypd:location

This is a **recommended** property. Navigate to the video, and look through the information on the left or in the title and find a location (streets or landmark or address). Enter the location as it appears and ensure that you also enter the **city** and **state**. Return to the wikibase and click the **add statement** button. In the **property field**, begin typing **nypd:location**, and click on the property as it appears. Enter the location in the next field. Click **save**. If the video exhibits multiple locations, click **add value**, and enter the new information. Click **save**.



n. nypd:notes

This is a **recommended** property. Navigate to the video and look through the information on the left until you find the **Note** field. Return to wikibase and click the **add statement** button. In the **property field,** begin typing **nypd:notes**, and click on the property as it appears. In the next field, first copy and paste the information in the **Note** section. Click **save**.

Note:

Additional description from police logbook: recorded by Roberts

o. Events

If your video depicts an **Event**, which would be noted either in the **title**, **description**, or **places** field to the left of the video on the NYC records site, you will need to associate an **Event Item** with your video. An event will further have required properties **event name** and **event type** and recommended property **event subject**, Navigate to **step 5**.

After the event is created, navigate back to the video. Click the **add statement** button. In the property field, begin typing **nypd:eventCaptured** and click on the property as it appears. In the next field, begin typing the title of the event and click on the item as it appears. Click **save**.

p. Agents

If your video depicts an **Agent**, which can be a **Person** or a **Group** that appears in the video, you will need to associate an **Agent item** with your video. Navigate to the video and look through the information on the left. An **Agent** could appear in the **title**, **description**, or **name** field to the left of the video. An agent will further have required property **agent name** and recommended property **affiliation**, that will link a **Person** with a **Group**. Navigate to **step 6**. After the agent is created, navigate back to the video. Click the **add statement** button. In the property field, begin typing **nypd:agentPresent** and click on the property as it appears. In the next field, begin typing the name of the agent and click on the item as it appears. Click **save**.

A common agent that is specific to this collection is **Uniformed Police Officer**. If you observe one or many police officers in the film, click the **add value** or **add statement** button depending on whether you have already added an agent and type in **nypd:agentPresent**. In the next field, begin typing **Uniformed Police Officer**, and click on the item as it appears. Click **save**.

q. File

A **File** must be associated with a **Video** and must have the properties **miap:fileName** and **miap:fileSize**. To add the **File** to your **Video**, navigate below to **step 7**.

After you have created the **File** item and added the necessary properties, navigate back to the **Video** item you were working on. This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:relatedFile**, and click on the property as it appears. In the nex field, begin typing the name of the **File** and click on the correct item as it appears.

5. Add an Event item to be associated with the video.

Check that the event does not already have an entry. If an entry already exists, navigate back to your video entry. Click the **add statement** button. In the **property** field, begin typing **nypd:Event** and click on the property as it appears. In the next field, enter the **title of the Event** and click on the item as it appears.

a. Select New item from the sidebar. Leave the language field as en. Enter the title of the event into the Label field. Leave the description and alias fields empty. Navigate back to the item entry of your event. All of these property statements belong to the Event.

b. Add statement to the **Event**

i. instanceOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **instanceOf** and click on the property as it appears. In the next field, begin typing **nypd:Event** and click on the item as it appears. Click **save**.

ii. nypd:eventTitle

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:eventTitle** and click on the property as it appears. Copy the title of the event as it appears in the **title**, **description**, or **places** of the NYC records. Click **save**.

iii. nypd:eventType

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:eventType** and click on the property as it appears. Navigate back to the video, ensure you have watched it, and determine whether the event is a **Demonstration**, **Parade**, **Speech**, or **Other**. Enter the event type you have observed in the field. Click **save**.

iv. nypd:eventSubject

This is a **recommended** property. Click the **add statement** button. In the **property field**, begin typing **nypd:eventSubject** and click on the property as it appears. Navigate back to the video, ensure you have watched it, and determine the subject you have observed of the event. Using the <u>Library of Congress Subject Heading</u> to inform the term you choose. Enter the subject in the next field. Add new statements for multiple subjects. Click **save**.

6. Add an Agent item to be associated with the video.

Check that the agent does not already have an entry. If an entry already exists, navigate back to your video entry. Click the **add statement** button. In the **property** field, begin typing **nypd:Person** or **nypd:Group** click on the property as it appears. In the next field, enter the **title of the Agent** and click on the item as it appears.

To add a **new entry** for a notable **Person**:

- a. Select New item from the sidebar. Leave the language field as en. Enter the name of the person according to LCNAF if applicable or input as Last Name, First Name, Year of Birth-Year of Death into the Label field. Leave the description and alias fields empty.
- Add statement to the Person
 Navigate back to the item entry of the person. All of these property statements
 belong to the Person.
 - i. instanceOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **instanceOf** and click on the property as it appears. In the next field, begin typing **nypd:Person** and click on the item as it appears. Click **save**.

ii. nypd:agentName

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:agentName** and click on the property as it appears. Copy the name of the person according to **LCNAF** if **applicable** or input as **Last Name**, **First Name**, **Year of Birth-Year of Death**. Click **save**.

iv. **nvpd:hasAffiliation**

This is a **recommended** property. Use the property when the person is affiliated with a group. Click the add statement button. In the property field, begin typing **nypd:hasAffiliation** and click on the property as it appears. Check if the group exists in the wikibase. If the group doesn't exist yet, navigate to **step 6 section c** to **create a new group**. If the group already exists, begin to type in the name of the group until it appears in the next field. Select the correct item. Click **save**.

To add a **new entry** for a notable **Group**:

- c. Select New item from the sidebar. Leave the language field as en. Enter the name of the group into the Label field. Leave the description and alias fields empty.
- **d.** Add statement to the **Group**

Navigate back to the item entry of the group. All of these **property statements** belong to the Group.

i. instanceOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **instanceOf** and click on the property as it

appears. In the next field, begin typing **nypd:Group** and click on the item as it appears. Click **save**.

ii. nypd:agentName

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **nypd:agentName** and click on the property as it appears. Copy the name of the person according to **LCNAF if applicable**. Click **save**.

iii. nypd:groupType

This is a **recommended** property. Click the **add statement** button. In the **property field**, begin typing **nypd:groupType** and click on the property as it appears. Enter **Political Party, Community Organization**, **Religious Group, Government Organization**, or **Other** based on terms from video content and research. Click **save**.

7. Add a File to be associated with the video.

a. Select **New item** from the sidebar. Leave the language field as en. Enter the **name** of the file with the extension included.

b. instanceOf

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **instanceOf** and click on the property as it appears. In the next field, begin typing **miap:File** and click on the item as it appears. Click **save**.

c. miap:filename

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:filename**, and click on the property as it appears. In the next field, enter the **name** of the file, with the extension included.

d. miap:fileSize

This is a **required** property. Click the **add statement** button. In the **property field**, begin typing **miap:fileSize**, and click on the correct property as it appears. In the next field, enter the file size **number** in **MB**. **Only** enter the number without the units. If the file size is in different units, you can use **this calculator** to convert it to **MB**.

Crosswalks

Crosswalk to Aviary

NYPD Surveillance Video	Aviary	notes
miap:Collection	Asset	
miap:title	Title	
miap:description	Description	
miap:hasRecord		
nypd:SurveillanceVideo	Asset	Resource record
miap:instanceOf		
miap:isPartOf	Relation	Specify type of subject before value (ex. 'part of; NYPD Surveillance Videos').
miap:title	Title	
miap:identifier	Identifier	Specify "NYPD identifier" as identifier type, ex. "NYPD Identifier; nypd_f_0398"
miap:duration	Duration is auto-generated by the system	
miap:sourceUrl	Source Metadata URI	
miap:dateCreated	Date	Specify "created" as Date type, (ex. 'created; 2009-02-13').
miap:rights	Rights Statement	Example, "This digital collection and its contents are owned and operated by the NYC Municipal Archives and they may not be downloaded or reproduced without written permission."
miap:relatedFile		
nypd:color	Description	Specify type of subject before value (ex. 'Color; Black and White').
nypd:intertitle		
nypd:videoType	Туре	
nypd:cameraAngle	Description	Specify type of subject before value (ex. 'Camera angle; Eye level'). Seperate multiple terms with pipe character.

nypd:location	Coverage	(ex. 'spatial; New York, N.Y.')
		Specify a type of subject before the
		term followed by a semicolon (ex.
		'event; Protest against Mass Killings in
		Bangladesh'). Seperate multiple terms
nypd:eventCaptured	Subject	with pipe character.
nypd:notes		
		Specify role of agent as "person
		present" or "group present" before
		nypd:agentName (ex. 'Group Present;
		Uniformed Police Officer'). Seperate
nypd:agentPresent	Agent	multiple agents with pipe character.
		Specify role of agent as "person
		present" before nypd:agentName (ex.
		'Group Present; Uniformed Police
		Officer'). Seperate multiple agents with
nypd:Agent	Agent	pipe character.
nypd:Person		
nypd:agentName	see nypd:agentPresent	
nypd:hasAffiliation		
		Specify role of agent as "group
nypd:Group	Agent	present" before nypd:agentName
nypd:agentName	see nypd:agentPresent	
nypd:groupType		
		Specify the type of event and subject
		after the title (ex. 'event; Protest
		against Mass Killings in Bangladesh;
		Protest; Mass Killings in Bangladesh').
		Seperate multiple events with pipe
nypd:Event	Subject	character.
nypd:eventTitle	see nypd:eventCaptured	
nypd:eventType		
nypd:eventSubject		
miap:File	Media Record	
		Specify type of subject before value
miap:filesize	Description	(ex. 'File size; 22 MB').

Crosswalk to PBCore

NYPD Surveillance Video	PBCore	notes
miap:Collection	Collection record; pbcoreAssetType	Asset type should be 'Collection'
miap:title	pbcoreTitle	
miap:description	pbcoreDescription	
miap:hasRecord	pbcoreRelation/pbcoreRelationT ype/pbcoreRelationIdentifier	Enter "has record" in pbcoreRelationType and the identifier of the video in pbcoreRelationIdentifier
nypd:SurveillanceVideo	Asset; pbcoreAssetType	Asset type should be 'Episode'
miap:instanceOf		Enter "instanceOf" in pbcoreRelationType and the identifier of the video in pbcoreRelationIdentifier
miap:isPartOf	pbcoreRelation/pbcoreRelationT ype/pbcoreRelationIdentifier	Enter "isPartOf" in pbcoreRelationType and the identifier of the video in pbcoreRelationIdentifier
miap:title	pbcoreTitle	
miap:identifier	pbcoreldentifier (@source = "NYPD Video")	
miap:duration	Instantiation/instantiationDuration	Include duration in each Digital File's corresponding Instantiation record.
miap:sourceUrl	<pre>pbcorePublisher (@affiliation = "NYC Department of Records")</pre>	
miap:dateCreated	<pre>pbcoreAssetDate(@dateType = "shootingDate")</pre>	
miap:rights	pbcoreRightsSummary/rightsSummary	
miap:relatedFile		
nypd:color	instantiationColors	
nypd:intertitle	pbcoreAnnotation (@annotationtype = "intertitle")	
nypd:videoType	pbcoreAnnotation (@annotationtype = "videotype")	

nypd:cameraAngle	pbcoreAnnotation (@annotationtype = "cameraangle")	
nypd:location	pbcoreCoverage	
nypd:eventCaptured		
nypd:notes	pbcoreAnnotation (@annotationtype = "nypdnotes")	
nypd:agentPresent		
nypd:Agent	pbcoreContributor/contributor pbcoreContributor/contributorRol e pbcoreContributor/contributor(@ affiliation) pbcoreContlributor/contributor(@affiliationRef)	contributor value should be the nypd:agentName property of the nypd:Agent. contributorRole is 'Person' or 'Group'; if the Person has an affiliation, use nypd:agentName property of affiliated Group in @affiliation; include the URI for the organization in @affiliationRef from the LCNAF
nypd:Person	See nypd:Agent	See nypd:Agent
nypd:agentName	See nypd:Agent	See nypd:Agent
nypd:hasAffiliation	See nypd:Agent	See nypd:Agent
nypd:Group	See nypd:Agent	See nypd:Agent
nypd:agentName	See nypd:Agent	See nypd:Agent
nypd:groupType	See nypd:Agent	See nypd:Agent
nypd:Event	pbcoreSubject (@subjecttype = "event");(@subjecttypesource = "NYPD Scheme") (@source = "LCSH")(@annotation = enter title of event gathered from NYPD documentation)	Use the pbcoreSubject to enter the Subject Heading
nypd:eventTitle		
nypd:eventType		
nypd:eventSubject		
miap:File	pbCoreInstantiation	
miap:filesize	instantiationFileSize(@unitsOfM easure="MB")/instantiationIdentifier/instantiationLocation	Enter the miap:filename for instantiationLocation
miap:filename		

Crosswalk to BIBFRAME

NYPD Surveillance Video	BIBFRAME	notes
miap:Collection	Collection	
miap:title	bf:title	Value should be "NYPD Survelliance Video"
miap:description	bf:summary	11455
miap:hasRecord	bf:hasPart	
nypd:SurveillanceVideo	Instance	
miap:instanceOf		
miap:isPartOf	bf:partOf	Value should be "nypd:Survelliance Video"
miap:title	bf:title	
miap:identifier	bf:identifiedBy	
miap:duration	bf:duration	
miap:sourceUrl miap:dateCreated	bf:acquisitionSource bf:originDate bf:capture (specify bf:date) bf:temporalCoverage	
miap:rights	bf:copyrightRegistration	
miap:relatedFile	bf:hasItem	
nypd:color	bf:colorContent	
nypd:intertitle		
nypd:videoType	bf:natureOfContent	
nypd:cameraAngle		
nypd:location	bf:originPlace bf:capture (specify bf:place) bf:geographicCoverage	
nypd:eventCaptured	bf:subject bf:eventContent	Specify "bf:Topic [rdfs:label "nypd:eventSubject"] before nypd:eventTit
nypd:notes	bf:note	

nypd:agentPresent	bf:agent OR bf:subject	Specify "bf:role [rdfs:label "present in video"]" before nypd:agentName OR Specify "bf:Topic [rdfs:label "nypd:agentPresent"]" before nypd:agentName
nypd:Agent	Agent	
nypd:Person		
nypd:agentName	see nypd:agentPresent	
nypd:hasAffiliation		
nypd:Group	Agent	
nypd:agentName	see nypd:agentPresent	
nypd:groupType		
nypd:Event	Event	
nypd:eventTitle	see nypd:eventCaptured	
nypd:eventType		
nypd:eventSubject	see nypd:eventCaptured	
miap:File	Item	
miap:filesize	bf:fileSize add "MB" after value	
miap:filename	bf:title	

Crosswalk to MARC

NYPD Surveillance Video	MARC	notes
miap:Collection	BLvl c	
miap:title	245 0 0 ‡a	Value should be "NYPD Surveillance Video"
miap:description	520	
miap:hasRecord	774 0 8 ‡t	Do not include initial articles and final punctuation.
nypd:SurveillanceVideo	BLvl d	
miap:instanceOf		
miap:isPartOf	773 0 8 ‡t	Value should be "nypd:Surveillance Video"
miap:title	245	Use 1st and 2rd indicator if applicable
miap:identifier	028 4 0	‡b NYPD
miap:duration	306	hhmmss
miap:sourceUrl	670 ‡u	
miap:dateCreated	DtSt e Dates 264 0 ‡c	example. DtSt e Dates 1971, 0628 264 0 ‡c 28 June 1971
miap:rights	540	
miap:relatedFile		
nypd:color	007 c ‡d	Use "b" for black-and-white, "c" for color.
nypd:intertitle	500 Intertitle	Add "Intertitle." before inputting the value
nypd:videoType	653 6	
nypd:cameraAngle	653 6	
nypd:location	518 ‡p	
nypd:eventCaptured	653 3	
nypd:notes	508	
nypd:agentPresent	600 1 7 ‡2 lcnaf 610 2 4	Use 600 for person (surname first), use 610 for group
nypd:Agent		
nypd:Person		

nypd:agentName	600 1 7 ‡2 lcnaf ‡a	Surname first
nypd:hasAffiliation	600 1 7 ‡u	
nypd:Group		
nypd:agentName	610 2 4	
nypd:groupType	610 2 4 ‡v	
nypd:Event		
nypd:eventTitle	653 3	
nypd:eventType	653 3 ‡a	add "Event type" before value
nypd:eventSubject	653 3 ‡a	add "Event subject" before value
miap:File	347	
miap:filesize	347 ‡c	add "MB" after value
miap:filename	347 ‡1	

Crosswalk to MODS

NYPD Surveillance Video	MODS	notes
miap:Collection	<mods><relateditem></relateditem></mods>	<mods> indicates an individual record while <relateditem> is used to indicate that each <mods> record is part of the same collection.</mods></relateditem></mods>
miap:title	<titleinfo><title></td><td>example: <titleInfo> <title>City Hall;
demonstration [Protest against police
brutality]</title> </titleinfo>	
miap:description	<abstract></abstract>	
miap:hasRecord	<type></type>	
nypd:SurveillanceVideo	<mods></mods>	each <mods> record should be groups with the other mods records of the collection by using <relateditem></relateditem></mods>
miap:instanceOf	<mods></mods>	use <genre> to indicate Surveillance Video at collection level</genre>
miap:isPartOf	<type></type>	
miap:title	<title></td><td></td></tr><tr><td>miap:identifier</td><td><identifer><type></td><td></td></tr><tr><td>miap:duration</td><td><pre><physicalDescription><extent ></pre></td><td></td></tr><tr><td>miap:sourceUrl</td><td><orginInfo></td><td></td></tr><tr><td>miap:dateCreated</td><td><pre><dateIssued>YYYY</dateIss ued> <dateCaptured encoding="iso8601">YYYY- MM-DD</dateCaptured></pre></td><td></td></tr><tr><td>miap:rights</td><td><accessCondition></td><td>example: <accessCondition type="use and reproduction">This digital collection and its contents are owned and operated by the NYC Municipal Archives and they may not be downloaded or reproduced without written permission.</accessCondition></td></tr><tr><td>miap:relatedFile</td><td></td><td></td></tr><tr><td>nypd:color</td><td>Color : <note></td><td>Black and White or Color</td></tr></tbody></table></title>	

nypd:intertitle	<note></note>	
nypd:videoType	<genre></genre>	
nypd:cameraAngle	Camera angle: <note></note>	
nypd:location	<subject></subject>	example: <hierarchicalgeographic><country>Unit ed States</country><state>New York</state></hierarchicalgeographic>
nypd:eventCaptured	<subject></subject>	
nypd:notes	<note></note>	
nypd:agentPresent	<subject><name></name></subject>	
nypd:Agent		
nypd:Person		
nypd:agentName	<subject><name></name></subject>	
nypd:hasAffiliation	<role></role>	
nypd:Group		
nypd:agentName	<name type="corporate"><namepart ></namepart </name 	example: <name type="corporate"><namepart>New York Police Department</namepart></name>
nypd:groupType	<role></role>	
nypd:Event		
nypd:eventTitle	<subject><topic></topic></subject>	
nypd:eventType	<subject></subject>	
nypd:eventSubject	<subject><topic></topic></subject>	example: <subject><topic>Police Brutality</topic></subject>
miap:File	<physicaldescription><digital origin=""></digital></physicaldescription>	example: reformatted digital
miap:filesize	<note>: File size</note>	
miap:filename		
•		