



NYU

TISCH SCHOOL
OF THE ARTS

2022-23
MIAP STUDENT HANDBOOK

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1. PROGRAM OVERVIEW

The [Moving Image Archiving and Preservation \(MIAP\) Program](#) (@NYUMIAP on [Twitter](#), [Instagram](#), and [Facebook](#)) provides an interdisciplinary course of study that trains future professionals to manage, archive, and preserve collections of film, video, digital, and multimedia works. The program provides an international, comprehensive education in the theories, methods, and practices of moving image archiving and preservation. MIAP's curriculum includes courses on media handling and inspection; conservation and preservation; collection management; moving image metadata; copyright and legal issues; curatorial work; the cultures of museums, archives, and libraries; and the histories of cinema and television.

MIAP takes full advantage of the New York City area, giving students the opportunity to work with local archives, museums, libraries, labs, and arts organizations. Although the program trains students to deal with all types of moving image material in diverse settings, it pays special attention to challenges posed by works that have no institutional stewardship (e.g., independent, avant-garde, and documentary films; orphan works; non-institutional websites). The program also addresses the ties between archival practice and scholarly research.

MIAP is a two-year, full-time Master of Arts (MA) degree program situated within New York University's [Department of Cinema Studies](#). The Department also awards BA, MA, and PhD degrees in Cinema Studies and, jointly with NYU's Department of Anthropology, a Certificate in Culture and Media for PhD candidates in Anthropology, Cinema Studies, and Comparative Literature.

The Department of Cinema Studies is part of the [Kanbar Institute of Film & Television](#) in NYU's [Tisch School of the Arts](#). The MIAP MA and Cinema Studies MA are conferred by NYU's Tisch School of the Arts (TSOA); the Cinema Studies MA, PhD, and Certificate are conferred by NYU's Graduate School of Arts and Science (GSAS).

2. ACADEMIC POLICIES & PROCEDURES

MIAP students should refer to this handbook as well as the [TSOA Policies and Procedures Handbook](#) for matters such as academic standards, grading policies, registration regulations, and degree requirements. Any questions not answered in these handbooks should be addressed to MIAP's Director (Juana Suárez, juana@nyu.edu) and Academic Program Manager (Jess Cayer, tisch.preservation@nyu.edu). Should a mid-year edit to these policies result in edits to this Handbook, a notice will be sent to students via their NYU email regarding the updates.

3. IMPORTANT DATES & DEADLINES

Prior to the start of each semester, MIAP staff will share a list of important dates and deadlines for the upcoming term. This is an active list that may expand over the course of the semester as needed. Deadlines related to registration and payment are derived from the [University Registrar's academic calendar](#) and the [Bursar's website](#). Students should familiarize themselves with both MIAP's list of important dates document, our GCal: [NYU MIAP Course & Events Google Calendar](#) and the University-wide resources mentioned above.

Policy on Deadlines: The MIAP program is small, both in its student body and its administration. As such, there are often competing deadlines to keep the program moving forward. We anticipate you will meet the deadlines as they are set, or forfeit those services. There will not be additional reminders beyond our typical notifications. You can find MIAP program deadlines in our shared Course Google Calendar entitled "NYU MIAP Course & Events

Calendar”, in the NYU MIAP calendars shared via Google Drive in the MIAP Student folders, and in the emails and surveys provided to collect and share information as required by the program.

4. COVID-19 - Fall 2022

As you will note from the [NYU Returns page](#), we will continue to be back fully in person this coming semester.

Each day you come to campus, you will need to fill out the [Daily Screener unless](#). This is accessible through the NYU Mobile App. “The Daily Screener is most easily answered on a smartphone through the NYU Mobile app ([Apple](#) and [Android](#)). If you cannot use NYU Mobile, you can [complete the screener online](#).” Please refer to the [NYU Returns page](#) for the most up-to-date information on COVID-19 protocols.

More information on student travel and restrictions can be found in section 19 “[Student Travel and Reimbursements](#)”

5. IMPORTANT LOCATIONS

Access to all NYU buildings has been restricted for the 2022-23 Academic term. See the COVID-19 section above.

Department of Cinema Studies

[721 Broadway, 6th Floor](#) (between Washington Place and Waverly Place)

This is the location of the Department of Cinema Studies and the [George Amberg Memorial Film Study Center](#) (Room 664), which is designed to aid MIAP and Cinema Studies students and faculty with research and class preparation. Most MIAP seminars meet on the 6th floor of 721 Broadway. Students can find their classroom locations on their academic schedules in the Albert Student Center ([albert.nyu.edu](#)).

MIAP Offices, Lab Room, and Cinema Studies Library/Archives

[665 Broadway, 6th Floor](#) (@ Bond Street, between Bleecker Street and West 3rd Street)

This is the location of several MIAP staff and faculty offices (see “Important Contacts” below) and the Department’s climate-controlled library and archives. MIAP’s lab-based classes are also scheduled here, in Room 643. Students can find their classroom locations on their academic schedules in the Albert Student Center ([albert.nyu.edu](#)).

6. IMPORTANT CONTACTS

Faculty

[Juana Suárez](#), Ph.D., MIAP Director and Associate Arts Professor of Cinema Studies

(juana@nyu.edu, 212-998-8458, 665 Broadway, Room 629)

The director (MIAP ’13) oversees MIAP’s administration and curriculum with support from MIAP’s Associate Directors and other members of MIAP’s faculty and staff. Contact her with any questions/concerns you may have about the program, internships or your courses.

[Dan Streible](#), Associate Chair, Department of Cinema Studies, MIAP Associate Director and Associate Professor of Cinema Studies

(dan.streible@nyu.edu, 212-992-8225, 721 Broadway, Room 626)

Jonah Volk, MIAP Associate Director (jonah.volk@nyu.edu)

As faculty associate director during the 2022-23 academic year, Jonah's duties include academic and thesis advising for MIAP students and consultation on program administration.

Howard Besser, Professor of Cinema Studies

(howard@nyu.edu, 212-992-9399, 665 Broadway, Room 612)

MIAP faculty member and previous and founding Director of the program.

Staff

Jess Cayer, MIAP Academic Program Manager

(jess.cayer@nyu.edu, 212-998-1618, 665 Broadway, Room 637)

Contact Jess with any questions/concerns about general administrative matters, MIAP's internship program, your financial aid, navigating NYU, and identifying University resources and services.

Dylan Lorenz, MIAP Technician

(dl119@nyu.edu, 212-998-1732, 665 Broadway, Room 647)

Contact Dylan to ask about using program equipment, software, or lab space outside of class.

Archive Administrative Aide

(212-998-1619, 665 Broadway, Room 645)

The Archive Admin Aide coordinates student worker staff, guest lecturer honoraria payments, student travel, and student reimbursements. The position also helps maintain the department's databases, websites, social media, and manages MIAP's digital archive of student work. This person will contact MIAP faculty to request course syllabi and student work for the MIAP archive. They will also collect guest speaker information from instructors whose courses include a budget for honoraria.

Film Study Center (212-998-1617)

Ann Harris, Film Study Center Manager/Archivist (ann.harris@nyu.edu, 212-998-1606, 665 Broadway, Room 636)

Contact Ann with questions about utilizing the Department's library, archives, and [George Amberg Memorial Film Study Center](#). Additional staff contact information is available [here](#).

Department of Cinema Studies (212-998-1600, M-F, 9am-5pm)

Anna McCarthy, Chair (anna.mcarthy@nyu.edu, 721 Broadway, Room 627)

The Department Chair has office hours each semester to meet with students who have academic concerns. Please call 212-998-1600 if you would like to make an appointment with Professor McCarthy.

Greg Helmstetter, Operations Administrator (greg.helmstetter@nyu.edu, 212-998-1605, 721 Broadway, Room 665) Contact Greg about facilities and technology.

Departmental front office staff includes Ken Sweeney (Administrative Director), Melanie Daly (Department Coordinator), Liza Greenfield (Administrative Assistant), and Gordon Leary (Administrative Aide II). Their contact information is available [here](#).

For additional campus resources outside of the department, please see the [Tisch & University Resources](#)

section below.

7. NYU Email & MIAP Student Google Group (Listserv)

NYU Email (email.nyu.edu)

NYU provides email accounts to students as part of its Google Apps for Education service. Instructions on activating your email account are [here](#). The format of your NYU email address is YourNetID@nyu.edu (e.g., aqe123@nyu.edu), but you may also [personalize your address](#) (e.g., [firstname.lastname@nyu.edu](#)). Important correspondence from MIAP faculty/staff, and from NYU more broadly, will go to your NYU address, so please check that account regularly via [web browser, mobile device, or desktop program](#) or, if you prefer, [set up automatic forwarding](#) to your non-NYU account.

MIAP Students Google Group (Listserv)

MIAP students, faculty, and staff use the student Google group as a listserv to share program-relevant articles, research findings, temporary/part-time employment opportunities, and conference or event details. MIAP faculty and staff also use the listserv to make important announcements and to broadcast upcoming deadlines. You can share MIAP-related items on the listserv by writing to its email address (miap-students@nyu.edu). Past messages can be viewed in a forum interface [here](#) (access requires log-in with your NYU Net ID and password).

8. Advising & Registration

Every student is assigned an academic advisor who is a member of the MIAP faculty. Advisors are available to discuss academic trajectories, elective course selection, internship priorities, and thesis projects in the context of a student's broader educational and professional goals. You are welcome to consult with all MIAP (and Department of Cinema Studies) faculty in their office hours and by appointment, as needed, but your advisor is the person you will meet with at least once per semester to discuss your registration for the upcoming term and your trajectory in the program more generally.

Course enrollment periods are listed on [NYU's Academic Calendar](#) for a given semester. NYU Albert self-enrollment instructions are [here](#). When the enrollment period of each semester begins, students should:

1. Check their specific registration appointment day and time by signing into their Student Center at albert.nyu.edu and looking at the "Enrollment Dates" section on the Home page. Appointment days and times are based on the Eastern Time zone.
2. Check for registration holds in their Albert Student Center. Some holds - like the Advisor Clearance Hold, Missing Credentials hold, or a past due balance - may block students from registration. Click on a Hold in the "Holds" section to see contact and resolution information.
3. Add their advisor-approved, non-departmental elective course and their departmental courses to the Albert shopping cart [instructions [here](#)].
4. When the student's appointment time comes up, assuming they have all the necessary registration approvals and no holds that would prevent enrollment, the student can register for the class [instructions [here](#)].

9. Curriculum

Students must complete 64 credits over two years of full-time study. This includes four semesters of coursework, two semester-long internships, and one full-time summer internship. The degree must be completed within five years of matriculation into the program. For a list of required courses with descriptions and sample syllabi, please

visit the [MIAP Courses](#) page of the [MIAP Program website](#).

TV and/or Film History

In your second year, you are welcome to take both CINE-GT 1015 Film History/Historiography and CINE-GT 1026 Television: History and Culture. You are only required to take one of them, however, and may take an advisor-approved elective in the alternative semester. If your advisor also approves a petition for exemption from either TV or Film History based on prior coursework, then you would have the option of taking one additional elective for a total of two in your second year (one per semester).

Elective

All students are required to take one elective or independent study in order to explore more fully a topic of choice. The elective may be a media course, a course in cultural institutions and practices, a course in preservation, or another course related to your field of study and career goals. The elective course could be taken within the Department of Cinema Studies or in another NYU department within or outside of Tisch. Prior to each registration period, MIAP staff will provide a list of suggested departments and/or specific courses for elective consideration. In all cases, the elective must be approved by the student's academic advisor and enrollment approved by the course's host department. Additional electives or independent studies will be substituted if a student is waived out of course requirements due to prior learning, as assessed by the student's academic advisor (in consultation with other faculty and staff if needed).

10. Thesis (Academic Paper, Preservation Project, or Portfolio)

The MIAP thesis is a capstone project in the form of an academic paper, a documented preservation project, or a professional portfolio.

- An academic paper must demonstrate substantial research and analysis addressing an aspect of the history, theory, or practice of moving image archiving and preservation. The paper should contribute to the field and have the potential to be published.
- A preservation project is done in partnership with an organization for which the student performs tasks such as collection assessment, description, re-housing, preservation planning and/or management, development of access forms, and/or fundraising. The project's written component typically contains two parts: (1) a report with supporting documents, deliverable to the organization, and (2) an analysis of one or more archival issues raised by the project.
- A professional portfolio that compiles revised versions of work completed at MIAP, a reflective essay and a summary of special projects/internship work. The revised papers must demonstrate refinement of thought, quality and expansion of the work.

Students will begin thinking about a thesis topic and its form during the second semester of the first year and should identify more specific ideas over the summer prior to their second year. Seek advice from your academic advisor, faculty members, or informal mentors at any time during the process. You will further develop your thesis plans in a third-semester course, CINE-GT 3490 Advanced Topics in Preservation Studies. More detailed guidelines, a timeline, and a style and format guide for the [2022-23 Academic year can be found here](#).

11. Internships

Internships give students experience with multiple institutions, each having a unique organizational culture and approach to archiving and preservation. MIAP faculty and staff recruit internship partners and match students to their internship sites.

Students may also suggest potential sites--either for themselves or for general MIAP consideration--by the following deadlines, via a survey distributed by MIAP faculty/staff. Due to matters of site staffing, funding conditions, internship scope/content, and/or prior site commitments, MIAP cannot guarantee that the suggested site will be selected for a MIAP internship in a given term.

Through our standard internship matching process, students receive a list of potential sites and position descriptions for the upcoming term (generally in October/November for Spring internships, late February/early March for Summer, and July/August for Fall). Students select their options from the list, providing an explanation for each selection and a current resume. MIAP faculty/staff review students' preferences and make placements based on the following criteria:

- the strength of the student's application and the degree of interest expressed
- the clarity with which students connect a specific internship opportunity to their longer-term academic and professional goals
- prior internship and other professional experience (keeping in mind our goal to give each student diverse experiences in terms of institutional settings, collections, media formats, and position duties)
- internship priorities for the year (some internship arrangements are exclusive to MIAP while others are part of a general internship program)
- If internships are funded through MIAP, the funder's requirements would need to be considered. For example, some funders expect work on certain types of collections or encourage new rather than recurring internship placements.

Students are required to complete two semester-long internships (182 fieldwork hours each, approximately 15 hours/week for 14 weeks) and one full-time summer internship (280 fieldwork hours, approximately 35 hours/week for 10 weeks). Semester internships are New York-based and accompanied by an internship seminar. For the summer internship, students may travel outside of New York City to work on collections in other parts of the country or, occasionally, abroad.

Over the course of two part-time semester internships and one full-time summer internship, each MIAP student is required to complete work that involves:

- extensive work with at least two of these media format categories: film, audio or video, digital assets
- an aspect of collection management (e.g., inventorying, cataloging, media inspection, metadata enhancement, accessioning/deaccessioning, collection curation, facilitating access)
- an aspect of media preservation (e.g., preservation planning, media reformatting, researching/collaborating with preservation vendors, working to secure resources for preservation projects)

Please keep in mind that internships are supposed to be diverse in content and tasks to be completed, and they are expected to take place at a variety of archives and locations. One internship can fulfill more than one

requirement. For examples of past internships and more details about the MIAP Internship Program, students should refer to MIAP's Internship Guide and [List of Past Internships](#).

Students are expected to select sites from the list provided by the MIAP program. While students should feel free to explore options off the list, please know the MIAP program cannot guarantee these internships will carry funded support or will meet the academic needs of the MIAP internship requirement.

A note on Summer Internships: Summer internships are typically placed outside of New York City. Students are responsible for the arrangement of their housing in NYC and near the internship site. All students traveling outside of the New York City Metro area require a [travel release form](#) in addition to students logging their travel with [NYU Traveler](#). Forms should be sent with all the supervisor, location, and living address information filled out on the top of the form. This form should be sent by the student to jess.cayer@nyu.edu a minimum of one week prior to the dates of travel.

The MIAP program does not provide housing assistance. Funding for the summer internship is not guaranteed but MIAP makes a concerted effort to provide internal grant-funded positions and works with sites to provide funding when available.

A note for International Students: [Curricular Practical Training \(CPT\)](#) allows you, as an F-1 student, to accept off-campus employment as part of the curriculum of your degree program. CPT employment MUST be directly related to your major area of study. For your own safety and future Visa status, you may want to investigate filling out a CPT for your internship. The [Office of Global Services](#) suggests all F-1 students fill this paperwork out, although it remains an optional choice for F-1 students. G-1 Visa students are **required** to fill this paperwork out. If you have questions about this process, please contact Jess Cayer, Academic Program Manager (jess.cayer@nyu.edu). If you should choose to complete a CPT, she will work with you and your internship supervisor directly to manage this process. More information can be found in the Internship Guide.

Internship Agreement: Before the start of the internship, each student negotiates an internship agreement with the supervisor(s) based on the archival tasks originally proposed by the hosting site. The agreement must outline internship goals, tasks to be performed, deliverables (if any), and the student's work schedule. The work schedule should include start and end dates, hours/week, and planned time-off with corresponding make-up hours (if applicable). In addition, the work schedule should be specific about work modality: in-person, remote, or a blend of both. The agreement should also include a detailed understanding between the intern and the supervisor on how supervision and mentoring will take place, and be specific on how remote work will be supervised and the MIAP program be assured that work is being completed remotely. If the institution uses a system to track time for those working remotely, the intern's hours must follow that system.

Internship Agreements will be due 10 days from the first day of classes. The agreement needs to be signed by both parties and digital signatures are acceptable. Questions on content of the agreement or a request for draft review are welcome before the documents are signed. Please plan ahead of time, as drafts must be submitted for review more than 48 hours before the deadline for final signed agreements.

Financial aid related to internship will be disbursed once the signed internship agreement is on file in the MIAP Administrative office.

Please download this [Google Doc](#), which is the Internship Agreement Template, read the directions, and copy and paste the template into a new document beginning on page 3 to create your internship agreement.

Sequence of internships: MIAP's internship program is a progressive process that builds on skills learned not only on-site, but in the classroom. As such, internships design and placement are based on where a student is within MIAP's pedagogical and educational arc. The internship track begins in spring of the first year, progresses through summer between the first and second year, and ends in fall of the second year for all MIAP students. As such, students may not request to delay or postpone internship cycles, unless in dire circumstances. If they do, this may result in an extension of course work for another full year, depending on the advice of the MIAP Director, MIAP Associate Director, and Academic Advisor.

Postponement or delay in hours of any of the internships might result in a necessary change of scheduled course trajectory, adding additional semesters or academic years. When considering dire circumstances, the program will evaluate each case on an individual basis. Should a student be in dire circumstances and need to discuss their internship placement track, they may request a discussion with MIAP Director, Juana Suárez (juana@nyu.edu) to ascertain if such a possibility exists.

12. MIAP's Digital Archive of Student Work

As part of MIAP's ongoing efforts to enrich the wider field of archiving and preservation, all student projects are to be collected and made accessible on the [Student Work page](#) of the [MIAP website](#). Access to certain types of assignments are restricted.

Students are required to submit all of their work for each class to their professor in a digital format (.pdf is encouraged for cross-platform compatibility) via email or another digital medium. The professor will then email all the files to the digital archive manager, the Archive Admin Aide (please email tisch.preservation@nyu.edu). Students may be asked to include a statement about the permissible use of their work. Professors will consider issues of privacy (especially in the case of collection assessments and other sorts of projects involving proprietary information), and indicate any issues or concerns they may have regarding posting the files. All [internship reports](#) and [thesis proposals](#) will be kept out of public sight, to be placed in a special restricted folder that is not listed on the main page of student works.

File Format Guidelines

When students submit digital files of their work, the file names should conform to MIAP's standard format: YY[f, s, or su for fall, spring, or summer]_course number_author's last name_a[#].file extension, where the # is the assignment number. Here is an example of a student with the surname Smith, submitting the first assignment in the fall 2022 course CINE-GT 1800: **22f_1800_Smith_a1.pdf**.

For multiple authors, the two initials of each author will be used, separated from each other by underscores. An underscore and the assignment number will follow this. Assignment numbers are determined by the order in

which the assignments are given. They begin with an "a," followed by a number between one and ten. For assignments with multiple files, a letter can be added after the number. Thus, one could have "a1a," "a1b," and "a1c," meaning that these are three files from one student for one particular assignment.

As the goal of MIAP is to be useful to the archival field, the default status of student works will be public. Students, in consultation with the course professor, can make a case for why their paper should be restricted. Proprietary information, confidential information, or copyright issues may lead to this decision, among other factors. In this case, an "_x" should be added to the end of the file name indicating the file's restricted status: *22f_1800_Smith_a1_x.pdf*. Otherwise, permission shall be implicitly granted for the student's work to be posted on the MIAP website.

13. Reserving MIAP Lab Time

The primary role of the MIAP Lab is to support the development of practical skills and facilitate classroom exercises within the context of the MIAP curriculum. Faculty may establish projects that require student use of the lab outside regularly scheduled class time, or students may wish to perform basic assessment projects and/or develop skills introduced in coursework and internships. Such use of the lab must be scheduled with appropriate staff, who maintain the lab schedule and equipment. Please see [here](#) for related policies and procedures.

14. Grading

MIAP students should refer to the [TSOA Policies and Procedures Handbook](#) for matters such as academic standards, grading policies, and expectations of satisfactory academic progress. Below are a few key points on the subject of grading.

Types of Grades

The following are final grades: A, B, C, D, P, F, W. In MIAP, the grade of P (for Pass) is only an option for the non-credit course associated with your summer internship. The grade of W indicates official withdrawal from a course. Incomplete (I) is a provisional grade that must be changed to a final letter grade.

Grade Values & GPA

The grade point average (GPA) is computed at the end of each semester by the Registrar's Office and appears on your transcript. Grades are assigned the following "weights": A = 4.0; A- = 3.7; B+ = 3.3; B = 3; B- = 2.7; C+ = 2.3; C = 2; C- = 1.7; D+ = 1.3; D = 1; F = 0. To calculate your GPA, multiply the "grade weight" listed above by the number of credits associated with the graded course. For example, an A- in a four-credit course equals 14.8 (3.7 grade weight x 4 credits = 14.8). Add together all the values thus calculated and divide by the number of graded credits you completed in the semester. The result is your term GPA. Doing this for all the grades you have received since matriculating into MIAP would yield your cumulative GPA. Except for W and P, all grades for credit-bearing courses taken in any division of NYU are computed into your GPA.

Course Repeats

If a student repeats a non-repeatable course, both grades will be computed in the grade point average. However, the student will only receive course credits towards the degree once. A notation will appear on the transcript

indicating that the course was repeated.

Grades of Incomplete ("I")

The assignment of an incomplete grade is at the discretion of the instructor. If for a valid reason (such as illness, family emergency), a student cannot finish the required work by the instructor's deadline the student may request a grade of Incomplete (I). ***Instructors are under no obligation to allow the option of Incomplete.*** A grade of Incomplete is not automatically granted. Students must always ask the instructor for permission to take an Incomplete and must do so in **advance** of any deadlines for coursework. If a student does not complete assigned work by the instructor's deadline and/or is not approved for a grade of Incomplete before the last day of classes, the instructor will submit a final grade based on the coursework completed to that point.

The grade of Incomplete is only a temporary grade that indicates a student has not completed the course requirements but there is a good chance the student will pass the course when the work is completed. It is not appropriate for students who have missed a lot of classes (since it is not possible to make up classes), or for situations where it is not possible the student will receive a passing grade. The student and instructor must agree on the terms of the Incomplete (deliverables and deadlines) well before the last day of classes.

The request for a grade of incomplete must be made in writing by completing a [Request for an Incomplete form](#) and submitting it to the instructor for approval. The request is considered granted once the instructor has reviewed and signed the form and the form has been sent to the Academic Program Manager (Jess Cayer, jess.cayer@nyu.edu, 665 Broadway, Room 637). The Incomplete grade will lapse into an F if it is not changed by the grading deadline the instructor has set, which may not be later than the end of the semester following the incomplete course.

Grades of Withdrawal ("W")

Online registration and the drop/add period in Albert ends after the second week of the term. After the drop/add deadline and before the tenth week of the semester, approved withdrawal from a course would result in a grade of "W", which carries no credit and no GPA impact. Course withdrawals are not permitted after the ninth week of the semester. Before modifying their schedule at any point, students should speak to their academic advisor and to the Academic Program Manager. The MIAP curriculum is carefully sequenced and structured, so any change made to standard course progression may lengthen a student's time in the program.

Change of Grade

A change of grade is granted to students who have an approved Incomplete and then finish the designated work. Outside of that situation, permanent grades may be changed only under the following circumstances: a) if there has been an error on the instructor's part in calculating your grade; or b) if you have evidence that the instructor graded unfairly due to personal prejudice. If you feel you have received a grade that you did not earn, you may appeal to the instructor for a change. If the instructor agrees, the instructor must then submit a Change of Grade request with an explanation of why the change is being made. Such a change would need both the Chair's approval and the approval of the Associate Dean for Student Affairs. If, after consulting with the instructor, you continue to feel that your grade is in error, you may appeal your grade to your Chair, who will make the final

determination.

Transcripts

An official transcript is a comprehensive record of a student's academic progress at New York University. Transcripts cannot be changed after a student has graduated. Please see [this page](#) of the Registrar's website for instructions on how to request an official transcript or access an unofficial PDF copy in your Albert Student Center.

Course Credit Limit

Students may enroll for up to 18 points per term and may not take more than 18 points per term without permission of the Academic Advisor and Director of the MIAP Program and the final approval of the Associate Dean for Student Affairs. There is an additional per-point fee above 18 points. Contact Jess Cayer, Academic Program Manager, for more information (jess.cayer@nyu.edu).

15. Graduate Academic Standards

In MIAP, only a grade of B- or higher is considered a passing grade. A student who receives a grade below B- in a required MIAP course is required to repeat the course.

Good Academic Standing & Academic Probation

Tisch graduate students are required to maintain a minimum cumulative grade point average (GPA) of 3.0 and achieve a GPA of 3.0 in each semester in order to remain in good academic standing. In addition, students must earn at least half of their attempted credit hours in a given semester (i.e., receive final, passing grades, with no grades of I or W).

Student records are reviewed following the fall and spring semesters. Any student whose record falls below the academic standards described above may be placed on academic probation. Students placed on academic probation are notified by letter and a probation note is added to their transcript.

Graduate students on academic probation must receive a grade of B or higher in all courses and achieve a cumulative GPA of 3.0 in order to be restored to good academic standing, which is a prerequisite for graduation. Graduate students on academic probation are not eligible for grades of I. Students who fail to meet these standards are subject to dismissal.

16. Satisfactory Academic Progress & Financial Aid

To be considered for NYU-based and/or U.S. Federal financial aid each year, students must make [Satisfactory Academic Progress \(SAP\)](#) toward completion of degree requirements and be in good academic standing. Each year, your transcript is reviewed to verify that you are in good academic standing and making normal progress toward the completion of your degree requirements. "Good standing" means that you are maintaining a 3.0 minimum cumulative grade point average (GPA) and are earning a passing grade in a minimum of 80 percent of the courses in which you are enrolled.

Annual FAFSA Requirement

If you are a U.S. Citizen or Permanent Resident, the [FAFSA \(Free Application for Federal Student Aid\)](#) for the upcoming academic year generally opens October 1 of the previous year. For financial aid consideration, U.S.

citizens or permanent residents must submit a FAFSA for each year they are in the MIAP program. Eligible continuing students should submit a FAFSA for the upcoming year no later than May 1 of the previous year. See the graduate Federal aid brochure [here](#).

17. Maintenance of Matriculation & Leave of Absence

Maintenance of Matriculation

Graduate students who have completed all coursework, but have yet to complete final thesis requirements, must maintain matriculation each fall and spring semester until all degree requirements are fulfilled. To maintain matriculation, students complete a registration form in their department using the appropriate course number. In addition to the [maintenance of matriculation fee](#), students are charged a registration and services fee by the University. Student health insurance fees are charged for those who opt to enroll in one of the available plans. Students considering maintenance of matriculation should first speak to the Academic Program Manager about the process.

Leave of Absence

A student who is obliged to withdraw temporarily for national service, serious illness, or compelling personal reasons may request a leave of absence that, if granted, maintains matriculation and assures readmission at the end of the leave. A leave of absence does not change any time limits fixed by TSOA or the department for completion of the degree. Students requesting a leave of absence should speak to the Academic Program Manager (jess.cayer@nyu.edu) about leave of absence policies and procedures.

18. Graduation

Students may officially graduate in September, January or May, though the majority of MIAP students graduate in May when Tisch and University-Wide ceremonies are held. Students who must graduate in September or January also have an opportunity to participate in the May graduation ceremony.

Graduation Application

Students must apply to graduate in Albert following the instructions [here](#), within the designated [application period](#) corresponding to their desired graduation date. It is recommended that students apply to graduate by the start of their final semester. Students who do not successfully complete all academic requirements by the [requirements deadline](#) for their intended graduation date must reapply to graduate in the next cycle.

Tisch Salute and Commencement

The Tisch School of the Arts Salute to the Graduating Class and the New York University Commencement ceremony is held at the conclusion of the spring semester each year. Students on the official graduation list are mailed formal invitations for both events. Academic attire is required. Questions relating to Salute and/or Commencement should be directed to the [Tisch Office of Student Affairs](#).

19. Student Travel & Reimbursements

As of August 2, 2022 per the [NYU Returns Travel Policy](#), it says “Travel by members of the NYU community—including faculty, students, and administrators—to *most* locations will no longer need to be approved by NYU’s Travel Review Committee, though per above, travelers must either be up to date on their vaccination, or have received an OEO or Moses accommodation specifically related to their trip. In addition, due to increased safety and security concerns, some countries now require pre-approval from the University’s

insurance/travel safety provider. That [list is posted here](#), and is updated frequently, so please be sure to consult it prior to any travel.”

Please review the Travel Policy page to note any ongoing updates but in general, as long as a site visit host observes our COVID-19 guidelines, anticipate the ability to travel in the 2022-23 academic year.

No students will receive a reimbursement for any expense without prior written approval from the MIAP Director Juana Suárez (juana@nyu.edu) and/or Academic Program Manager (jess.cayer@nyu.edu). The information below can be referenced once approval has been **granted**.

During a normal year as part of the MIAP program, you may be going on MIAP-funded trips to collections, archives, and conferences. Some expenses will be paid directly by the department while others will be reimbursed later. For all expenses covered by MIAP, you need to collect necessary receipts and submit them to the Archive Admin Aide. Airline/train receipts must be accompanied by boarding passes. Food receipts have to be itemized (credit card receipts alone are not acceptable). All receipts should be arranged chronologically and submitted in the manner specified by Sarah, along with any necessary forms she designates. If you would like to receive your reimbursements as direct deposit, please complete a [NYU Accounts Payable Direct Deposit Authorization Form](#) and submit the same, with appropriate attachments, to tisch.preservation@nyu.edu.

All students traveling outside of the New York City Metro area are required to log their travel with [NYU Traveler](#). The [NYU Traveled Register a Trip form](#) (using either option 2 or 3) should be completed a minimum of one week prior to the dates of travel.

Policy for students per the NYU Traveler site: “Register all trips during the academic year, including study away, travel for conferences, and travel plans with friends unrelated to class. Register your trip to a study away global site — for example, your flight to Madrid at the start of the semester — as well as weekend travel to other cities during your semester abroad.”

20. Important Tisch & University Policies

As members of an academic community, we are responsible for maintaining a safe and equitable living and learning environment that is free of academic dishonesty, bias, prejudice, discrimination, harassment, and violence. It is in our interest to foster an atmosphere in which breaches of academic integrity and harassment of any kind are not tolerated. Students who have questions about any of the policies below, or who learn of potential policy violations, should contact MIAP Director Juana Suárez (juana@nyu.edu) and Academic Program Manager (jess.cayer@nyu.edu).

Tisch Policy on Academic Integrity

The core of the educational experience at the Tisch School of the Arts is the creation of original work by students for the critical review of faculty members. Any attempt to evade that essential transaction through plagiarism or cheating is educationally self-defeating and a grave violation of Tisch’s community standards. Plagiarism is presenting someone else’s original work as if it were your own; cheating is an attempt to deceive a faculty member into believing that your mastery of a subject or discipline is greater than it really is. Penalties for violations of Tisch’s Academic Integrity Policy may range from being required to redo an assignment to dismissal

from the School. For more information on the policy—including academic integrity resources, investigation procedures, and penalties—please refer to the [Policies and Procedures Handbook](https://tisch.nyu.edu/student-affairs/important-resources/tisch-policies-and-handbooks) (tisch.nyu.edu/student-affairs/important-resources/tisch-policies-and-handbooks) on the website of the Tisch Office of Student Affairs.

Health & Wellness Resources

Your health and safety are a priority at NYU. If you experience any health or mental health issues during this course, we encourage you to utilize the support services of the 24/7 NYU Wellness Exchange: contact 212-443-9999 or via their [website](#). Also, all students who may require academic accommodation due to a qualified disability, physical or mental, please register with the Moses Center for Student Accessibility (CSA): contact 212-998-4980 or via their [website](#). Please let your instructor know if you need help connecting to these resources. Students may also contact MIAP Director Juana Suárez (juana@nyu.edu) and/or Academic Program Manager, Jess Cayer (jess.cayer@nyu.edu) for help connecting to resources.

Sexual Misconduct, Relationship Violence, and Stalking Resource Guide for Students

New York University (NYU) is committed to providing a safe environment for its Students. Sexual Misconduct, Relationship Violence, and Stalking are emotionally and physically traumatic, and are a violation of one's rights. There are many on-campus and community support services and resources available to help Students. Students are encouraged to consult the online [Sexual Misconduct, Relationship Violence, and Stalking Resource Guide for Students](#) for detailed information about on-campus and community support services, resources, and reporting procedures. Questions about if this policy applies to your case should be directed to the Assistant Vice President of the Office of Equal Opportunity & Title IX Coordinator at 212-998-2370. Students are also welcome to report any concerns to MIAP Director Juana Suárez (juana@nyu.edu) and/or Academic Program Manager, Jess Cayer (jess.cayer@nyu.edu).

NYU Title IX Policy

New York University (NYU) is committed to complying with Title IX and related laws and guidance, enforcing University policies prohibiting discrimination, and maintaining a safe learning, living, and working environment. To that end, the responsibilities of NYU's Office of Equal Opportunity (OEO) include managing the University's response to reports of discrimination, including alleged violations of [NYU's Sexual Misconduct, Relationship Violence, and Stalking Policy](#) (Sexual Misconduct Policy). Detailed information regarding these laws and related NYU policies and the resources that are available to students through the Title IX office can be found by using [this link. https://www.nyu.edu/about/policies-guidelines-compliance/equal-opportunity/title9.html](https://www.nyu.edu/about/policies-guidelines-compliance/equal-opportunity/title9.html) Questions about if this policy applies to your case should be directed to the Assistant Vice President of the Office of Equal Opportunity & Title IX Coordinator at 212-998-2370.

Non-Discrimination and Anti-Harassment Policy & Reporting Procedures

New York University is committed to equal treatment and opportunity for its students; to maintaining an environment that is free of bias, prejudice, discrimination, harassment, and retaliation; and to establishing

complaint procedures for allegations involving students. This policy demonstrates the University's strong commitment to prevent discrimination and harassment against students on the bases of several protected characteristics as set forth below. This policy applies regardless of whether the alleged wrongdoer is a student. This policy applies when the conduct occurs on NYU premises, in the context of an NYU program or activity (including but not limited to NYU-sponsored study abroad, research, or internship program), or the conduct occurs outside the context of an NYU program or activity but (i) has continuing adverse effects on NYU premises or in any NYU program or activity or (ii) occurs in close proximity to NYU premises and is connected to violative conduct on NYU premises.

NYU strongly encourages all members of the University community who have been victims of prohibited discrimination, prohibited harassment, or retaliation to report the conduct. In the case of incidents of prohibited discrimination and prohibited harassment alleged to have been committed against students, the student complainant or other reporting party may make a report to anyone listed on this website: [Non-Discrimination and Anti-Harassment Policy and Complaint Procedures](https://nyu.edu/about/policies-guidelines-compliance/policies-and-guidelines/non-discrimination-and-anti-harassment-policy-and-complaint-proc.html) (nyu.edu/about/policies-guidelines-compliance/policies-and-guidelines/non-discrimination-and-anti-harassment-policy-and-complaint-proc.html) which also has detailed information about on-campus and community support services, resources, and reporting procedures.

MIAP students may make such reports to MIAP Director Juana Suárez (juana@nyu.edu) and/or Academic Program Manager, Jess Cayer (jess.cayer@nyu.edu), or directly to the offices linked above.

NYU Guidelines for Compliance with the Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 (FERPA) was enacted to protect the privacy of students' education records, to establish the rights of students to inspect and review their education records, and to provide students with an opportunity to have inaccurate or misleading information in their education records corrected. In general, personally identifiable information from a student's education records, including grades, may not be shared without a student's written consent. However, such consent is not needed for disclosure of such information between school officials with legitimate educational interests, which includes any University employee acting within the scope of their University employment. See [here](#) for full policy guidelines.

NYU Student Religious Observance Policy

See [here](#) for the University Calendar Policy on Religious Holidays.

21. Tisch & University Resources

Student Support and Career Development

[Tisch Office of Student Affairs](#)

726 Broadway, 2nd Floor, 212-998-1900, tisch.student.affairs@nyu.edu

Central Tisch office provides academic, student life, financial aid, career development, and international student support.

[Wasserman Center for Career Development](#)

133 East 13th Street, 2nd Floor, 212-998-4730, career.development@nyu.edu

Meet with a career coach to assess your skills and career interests. Improve your resume, cover letter, and job application skills. Attend career exploration events and connect with a mentor.

Some Places to Find Post-MIAP Job Listings

MIAP Alumni Google group; job listings are also copied to the MIAP Students Google group for reference.

[Archive Gigs](#) (not limited to audiovisual/digital);

[Association of Moving Image Archivists \(AMIA\) AV Archiving Jobs Board](#);

[AMIA-L Listserv](#);

[Metropolitan New York Library Council \(METRO\) jobs board](#);

[American Library Association \(ALA\) JobList](#);

[American Institute for Conservation of Historic and Artistic Works \(AIC\) Jobs page](#)

Academic Support

Your Faculty

Along with MIAP Directors and Associate Directors, MIAP instructors and Department Chair Anna McCarthy hold office hours on a regular schedule and/or by appointment. Do not hesitate to meet with them to discuss ideas and concepts that come up in lectures and readings or class assignments. Getting to know your professors now will also pay off for you in the future when you might need to ask for a letter of recommendation for a job, fellowship, or doctoral application.

NYU Libraries

Main Site: library.nyu.edu; Ask A Librarian: library.nyu.edu/ask

70 Washington Square S, New York, NY 10012

Staff at NYU Libraries has prepared a guide (<http://guides.nyu.edu/c.php?g=276579&p=1844806>) covering services and resources of particular relevance to graduate students. These include research services and guides by topic area, subject specialists, library classes, individual consultations, data services, and more. There's also a range of study spaces, collaborative work spaces, and media rooms at Bobst, the library's main branch.

The Writing Center

nyu.mywconline.com

411 Lafayette, 4th Floor, 212-998-8860, writingcenter@nyu.edu

The Writing Center is open to all NYU students. There, students can meet with a faculty writing consultant or a senior peer tutor at any stage of the writing process, about any piece of writing (except exams). Appointments can be scheduled in person and online.

The University Learning Center (ULC)

nyu.edu/ulc; Academic Resource Center (18 Washington Pl, 212-998-8085) or University Hall (110 East 14th St, 212-998-9047) The University Learning Center (ULC) aims to help students meet the challenge of the College's rigorous academic standards, to guide students in their adjustment to the college learning environment, and to prepare them for a lifetime of self-sufficient learning. On the website you can find sign-ups for free one on one peer tutoring, group review workshops, academic skills workshops, and more.

Moses Center for Student Accessibility (CSA)

<https://www.nyu.edu/students/communities-and-groups/student-accessibility.html>

726 Broadway, 3rd Floor, 212-998-4980, mosescsd@nyu.edu

New York University is committed to providing equal educational opportunity and participation for all students. The Moses Center for Student Accessibility (CSA) works with NYU students to determine and implement appropriate and reasonable accommodations as well as connect to available programs and resources to support equal access to a world-class education. CSA provides services for undergraduate and graduate students (and other students enrolled in an NYU course) with hearing and visual, mobility, learning and attention, chronic illness, psychological and temporary needs. Learn more about CSA services at nyu.edu/csa.

Student Life

[AMIA Student Chapter @ NYU](#)

Speak to Student Chapter leadership and other second-year students about how to get involved! 2021-22

Program Officers:

- Presidents: Brian Dunbar Brian Dunbar at bd2150@nyu.edu
- Budget and Development: vacant
- Social Media Chair: Vacant

[NYU Tisch Graduate Student Organization](#)

Mission to foster interdepartmental collaboration between graduate students at Tisch

[NYU Clubs and Organizations](#)

Including [all-University](#) and [Tisch-based](#) clubs and organizations.

[Center for Multicultural Education and Programs](#)

60 Washington Square South, Rm. 806, 212-998-4343, cmepe@nyu.edu

NYU CMEPE enhances the NYU experience by fostering a more inclusive, aware and socially just community.

[NYU Lesbian, Gay, Bisexual, Transgender and Queer Student Center](#)

Kimmel Student Center, 60 Washington Square South, Rm. 602, 212-998-4423, lgbtq.student.center@nyu.edu

Support services, resources, programs, advocacy, training, education and consultation are provided to members of the NYU community.

[Center for Student Life](#)

The CSL helps students get connected at NYU, [including commuter and off-campus students](#). Its mission is to assist the university community in navigating resources and information, as well as to provide programs and services that are helpful, timely, collaborative and intentional.

Health & Wellness

Your health and safety are a priority at NYU. If you experience any health or mental health issues at any point, we encourage you to utilize the support services of the 24/7 NYU [Wellness Exchange](#) (212-443-9999, and this number is on the back of your NYU ID card).

Whether enrolled in an NYU-sponsored [Student Health Insurance Plan](#) or maintaining alternative coverage, all matriculated NYU students have access to [comprehensive services](#) at the Student Health Center (SHC). Through [MindfulNYU](#), the University's meditation, mindfulness, and contemplative life initiative, students can also find

yoga and meditation classes, mindfulness groups, and online audio and video resources.

NYU offers several [counseling and wellness services](#) to help students understand and effectively deal with personal issues they may be facing. Students can schedule individual [counseling appointments](#) by visiting 726 Broadway, Suite 471, or by calling 212-998-4780. In addition to [short-term](#) or [walk-in counseling](#), students can contact the [Wellness Exchange](#) (212-443-9999).

[Student Health Center](#)

726 Broadway, 3rd & 4th Floors, 212-443-1000; please see the website for virtual services.

NYU's Student Health Center (SHC) is a campus resource and service center for all matriculated students. It offers universal, hassle-free appointment-based and walk-in medical services at either no cost or very reduced cost to all NYU students, regardless of insurance coverage. The Student Health Center (SHC) offers [medical](#), [counseling](#), [health promotion](#), and [pharmacy](#) services and provides [accessibility accommodations](#) to students with disabilities. All matriculated students in a degree-granting program have access to the SHC, regardless of insurance. New students can begin using the SHC on August 21st.

[Counseling & Wellness Services](#)

726 Broadway, 4th Floor, 212-998-4780; please see the website for virtual services.

Counseling and Wellness Services (CWS) offers students short-term individual counseling, group counseling, self-improvement classes, referrals, and psychiatric medication services. All services except psychiatric medication services are free of charge.

[Wellness Exchange](#)

The Wellness Exchange is your key to accessing the University's extensive health and mental health resources designed to address your needs. You can call a private hotline (212-443-9999), available 24 hours a day, seven days a week, which will put you in touch with a professional who can help to address day-to-day challenges as well as other health-related concerns.

[MindfulNYU](#)

MindfulNYU is the award-winning meditation, mindfulness, and contemplative life initiative that promotes wisdom, compassion, and well-being on campus — and beyond. In addition to curating resources that are available online, MindfulNYU hosts daily yoga classes, group meditation, large scale events and mindfulness workshops for students, faculty and staff. A commitment to offering inclusive, transformative experiences based in love, community and healing is at the foundation of its mission.

Religion & Spirituality

[Global Spiritual Life](#) at NYU is an open, authentic, and vibrant community at the forefront of international conversations on religion and spirituality. Our mission is to offer environments and tools for transformative multifaith and spiritual encounters at NYU and beyond. See [Religious Centers and Chaplains on Campus](#), [Student Clubs](#) that focus on faith, religion, or spirituality; and [Multifaith Training Resources](#).

[StudentLink Center](#)

383 Lafayette Street, First Floor (Manhattan); 5 MetroTech Center, Suite 201 (Brooklyn); please see the website for virtual services.

The StudentLink Center is an initiative to create a comprehensive resource for students and their families to obtain information, receive answers to inquiries and provide direction about policies, tasks, and requirements related to student billing and payment, financial aid, registrar, housing, meal plans, and other student administrative areas. Its goal is to create a quality student-centered and technologically rich service model that delivers accurate and efficient student services in a comfortable and supportive environment. StudentLink counselors provide students walk-in access to the services of NYU's [Office of the Registrar \(registrar@nyu.edu, 212-998-4800\)](mailto:registrar@nyu.edu), [Bursar's Office \(bursar.studentaccounts@nyu.edu, 212-998-2806\)](mailto:bursar.studentaccounts@nyu.edu), and the [Office of Financial Aid \(financial.aid@nyu.edu, 212-998-4444\)](mailto:financial.aid@nyu.edu).

Culture!

[NYU Speaking Freely](#)

[NYU Ticket Central](#)

NYU Stream

NYU Stream provides the NYU community with a wealth of media tools that facilitate collaborative communications, content sharing, as well as a repository to store your audio, video, and images files. NYU Stream is a great way to share media via NYU Wikis, Web Publishing, Google Sites, as well as any other website that you have publishing rights. Here is a link to the [NYU Stream mainpage](#).

22. Professional Associations, International Archives, and Other Organizations

Some of the organizations below maintain free listservs that allow members and others to ask questions and engage in dialogue about issues within the organization's purview. We encourage all MIAP students to subscribe to the [Association of Moving Image Archivists' AMIA-L listserv](#), and to others based on their interests.

[Academy of Motion Pictures Arts & Sciences \(AMPAS\)](#) | @TheAcademy on Twitter

The Academy Foundation is a professional honorary organization composed of over 7,000 motion picture professionals with the purpose of organizing and overseeing the educational and cultural activities of the motion picture industry, including the preservation of its history and the promotion of its future.

[American Alliance of Museums](#) | @AAAMers on Twitter & @aamersofficial on Instagram

The American Alliance of Museums has been bringing museums together since 1906, helping to develop standards and best practices, gathering and sharing knowledge, and providing advocacy on issues of concern to the entire museum community. Representing more than 35,000 individual museum professionals and volunteers, institutions, and corporate partners serving the museum field, the Alliance stands for the broad scope of the museum community.

[American Film Institute](#) | @AmericanFilm on Twitter and @americanfilminstitute on Instagram

The American Film Institute is America's promise to preserve the heritage of the motion picture, to honor the artists and their work and to educate the next generation of storytellers. As a nonprofit educational arts organization, AFI provides leadership in film and television and is dedicated to initiatives that engage the past, the present and the future of the moving image arts. Includes the National Center for Film and Video Preservation that works towards preserving the United States' film legacy.

[American Institute for Conservation of Historic and Artistic Works \(AIC\)](#) | [@conservators](#) on Twitter & [Instagram](#)

The American Institute for Conservation of Historic and Artistic Works (AIC) is the national membership organization of conservation professionals dedicated to preserving the art and historic artifacts of our cultural heritage for future generations.

[American Library Association \(ALA\)](#) | [@ALALibrary](#) on Twitter & [@americanlibraryassociation](#) on Instagram

The American Library Association (ALA) is the oldest and largest library association in the world, providing association information, news, events, and advocacy resources for members, librarians, and library users.

[The Archivists Roundtable of Metropolitan New York \(ART\)](#) | [@ArchivistsRT](#) on Twitter & [@archivistsroundtable](#) on Instagram

Founded in 1979, the Archivists Round Table of Metropolitan New York, Inc. (ART) is a not-for-profit organization representing a diverse group of more than 400 archivists, librarians and records managers in New York metropolitan area. It is one of the largest local organizations of its kind in the United States with members representing more than 160 repositories.

[Association of Moving Image Archivists \(AMIA\)](#) | [@AMIANet](#) on Twitter & [@amiarchivists](#) on Instagram

AMIA is a non-profit professional association established to advance the field of moving image archiving by fostering cooperation among individuals and organizations concerned with the acquisition, description, preservation, exhibition and use of moving image materials. AMIA's members range from those who work solely with moving images to organizations where moving images are only a small part of their collection to individuals who want to protect their personal collection - home movies or small gauge or video - to film buffs concerned with losing our visual heritage. AMIA is based in the United States but their scope and influence has become increasingly international. Their website contains useful resources and links, and [a free listserv](#). AMIA holds annual conferences and sponsors educational [scholarships](#) for students in the field.

[Association of Recorded Sound Collections \(ARSC\)](#) | [@arscaudio](#) on Twitter

The Association for Recorded Sound Collections (ARSC) is a nonprofit organization dedicated to the preservation and study of sound recordings, in all genres of music and speech, in all formats, and from all periods. ARSC is unique in bringing together private individuals and institutional professionals—everyone with a serious interest in recorded sound.

[Dance Heritage Coalition](#)

DHC is a national alliance of institutions holding significant collections of materials documenting the history of dance. Its mission is to preserve, make accessible, enhance and augment the materials that document the artistic accomplishments in dance of the past, present, and future.

[The Film Foundation](#) | [@Film_Foundation](#) on Twitter & [@thefilmfoundation_offical](#) on Instagram

The Film Foundation is a nonprofit organization established in 1990 dedicated to protecting and preserving motion picture history. By working in partnership with archives and studios, the foundation has helped to restore over 750 films, which are made accessible to the public through programming at festivals, museums, and educational institutions around the world. The Film Foundation's World Cinema Project has restored 31 films

from 21 different countries representing the rich diversity of world cinema. The foundation's free educational curriculum, *The Story of Movies*, teaches young people - over 10 million to date - about film language and history.

[International Centre for the Study of the Preservation and Restoration of Cultural Property \(ICCROM\)](#) | [@ICCROM on Twitter](#) & [@iccrom_official on Instagram](#)

ICCROM is an intergovernmental organization dedicated to the conservation of cultural heritage. Its members are individual states which have declared their adherence to it. It exists to serve the international community as represented by its Member States, which currently number 134.

[International Association of Sound and Audiovisual Archives \(IASA\)](#) | [@iasa_web on Twitter](#)

The International Association of Sound and Audiovisual Archives (IASA) was established in 1969 in Amsterdam to function as a medium for international co-operation between archives that preserve recorded sound and audiovisual documents. IASA has members from 70 countries representing a broad palette of audiovisual archives and personal interests which are distinguished by their focus on particular subjects and areas. IASA also sponsors an active [listserv](#).

[International Computer Music Association](#)

The International Computer Music Association is an international affiliation of individuals and institutions involved in the technical, creative, and performance aspects of computer music. It serves composers, engineers, researchers and musicians who are interested in the integration of music and technology.

[International Federation of Film Archives \(FIAF\)](#) | [@fiaf1938 on Twitter](#) & [Instagram](#)

International organization that brings together institutions dedicated to preserving the heritage of film. Founded in France in 1938, the organization now includes over 100 institutions in 60 countries.

[International Federation of Television Archives \(FIAT/IFTA\)](#) | [@FIAT_IFTA on Twitter](#)

An international professional association founded in Rome in 1977. Made up of 180 members coming from over 70 countries, FIAT/IFTA is presently the most important professional organization in the field of broadcasting archives. Its membership is drawn from public and commercial broadcasters, national audiovisual archives and technical companies catering to the broadcasting industry.

[Metropolitan New York Library Council \(METRO-NY\)](#) | [@mnylc on Twitter](#)

The Metropolitan New York Library Council (METRO) is a non-profit organization working to develop and maintain essential library services throughout New York City and Westchester County. As the largest reference and research resources (3Rs) library council in New York State, METRO members reflect a wide range of special, academic, archival and public library organizations. In addition to training programs and support services, METRO also works to bring members of the New York City and Westchester County library communities together through ample networking opportunities to promote ongoing exchanges of information and ideas.

[Museum Computer Network](#) | [@MuseumCN on Twitter](#)

The Museum Computer Network is a nonprofit organization of professionals dedicated to fostering the cultural aims of museums through the use of computer technologies. They serve individuals and institutions wishing to

improve their means of developing, managing, and conveying museum information through the use of automation.

[Music Library Association \(MLA\)](#) | [@musiclibassoc on Twitter](#)

The Music Library Association is the professional organization in the United States devoted to music librarianship and to all aspects of music materials in libraries. Founded in 1931, MLA provides a forum for study and action on issues that affect music libraries and their users. MLA and its members make significant contributions to librarianship, publishing, standards and scholarship, and the development of new information technologies. Includes a committee devoted to preservation issues.

[National Film Preservation Foundation \(NFPF\)](#) | [@NatlFilmPres on Twitter](#)

A nonprofit organization created by the U.S. Congress to help save America's film heritage. They support activities nationwide that preserve American films and improve film access for study, education, and exhibition. The website includes useful information on the state of film preservation in the United States.

[New York Women in Film and Television](#) | [@NYWIFT on Twitter](#)

New York Women in Film & Television is a nonprofit membership organization dedicated to helping women reach the highest levels of achievement in film, television and other moving-image media industries, and to promoting equity for women in these industries. Includes the women's film preservation fund.

[Society of American Archivists](#) | [@archivists_org on Twitter](#)

This organization works to build a diverse and cohesive membership and to support members by addressing their professional needs as well as by developing a strong archival community.

[Society for Cinema and Media Studies](#) | [@SCMStudies on Twitter](#)

Founded in 1959, the Society for Cinema Studies is a professional organization composed of college and university educators, filmmakers, historians, critics, scholars, and others concerned with the study of the moving image. Some of the Society's goals are to promote all areas of media studies within universities and two- and four-year colleges, to strengthen the ties between the academic community and those who interact with it, and to promote the preservation of our film, television, and video heritage.

[Society of Motion Picture and Television Engineers \(SMPTE\)](#) | [@smpteconnect on Twitter](#)

Founded in 1916, SMPTE is a leading technical society for the motion imaging industry. It sets standards for how motion picture and television film, video, and equipment is produced today. SMPTE publishes guidelines, technical papers, and journals, and holds conferences

[South East Asia/Pacific Audio Visual Archive Association \(SEAPAVAA\)](#) | [@seapavaa_org on Twitter](#)

SEAPAVAA, founded in 1996, is an association of organizations and individuals involved in, or interested in the development of audiovisual archiving in a particular geographic region – the countries of Southeast Asia (the ten member nations of ASEAN), Australasia (Australia and New Zealand), and the Pacific Islands (Micronesia, Melanesia, Polynesia). Aims to provide a regional forum for addressing common issues and concerns related to the collection and preservation of, and provision of access to, the audiovisual heritage of member countries.

International Institutions and Archives

[National Film and Sound Archive of Australia](#) | @NFSAonline on Twitter

The National Film and Sound Archive is Australia's 'living' archive – the custodian of over 2.8 million items that we not only collect, but preserve for future generations and share in many diverse ways. Includes caring for home collections, the film preservation [handbook](#) and NFSA technical research on preservation.

[Ngā Taonga Sound & Vision](#) | @ngataonga on Twitter

Ngā Taonga Sound & Vision is New Zealand's moving image archive. From their website "We care for an ever-growing collection of films, radio, television, sound recordings, props and documents spanning 120 years of Aotearoa's sound and moving image history. We are committed to the principles of Te Tiriti O Waitangi. We actively develop relationships with whānau, hapū, iwi and Māori organisations to ensure appropriate long-term care of and access to sound and moving image taonga." Worth noting are their superb access facilities which include a cafe and viewing stations that are open to the public.

[British Film Institute \(BFI\)](#) | @BFI on Twitter

The BFI was founded in 1933. We are a charity governed by a Royal Charter. We combine cultural, creative and industrial roles, bringing together the BFI National Archive and BFI Reuben Library, film distribution, exhibition and education at BFI Southbank and BFI IMAX, publishing and festivals. We award Lottery funding to film production, distribution, education, audience development and market intelligence and research. [BFI2022](#) is our five year strategic plan to shape the BFI's next chapter for film, television and the moving image.

[RTÉ Archives](#) | @RTEArchives on Twitter

RTÉ Archives is home to Ireland's largest collection of audiovisual material. Combining hundreds of thousands of hours of moving image and sound recordings together with significant collections of photographs, manuscripts and administrative documents.

[The Netherlands Institute for Sound and Vision](#) | @BeeldenGeluid on Twitter

The Netherlands Institute for Sound and Vision is a leading knowledge institute in the field of media culture and AV archiving. We initiate research that makes our media heritage available and searchable. We follow relevant innovations in media archiving, participate in research projects and experiment with new technology. We work together with scientists and heritage professionals. We share knowledge and experience in national and international networks.

[NHK Archives](#) | @nhk_archives on Twitter

Ever since its first television broadcast in 1953, NHK (Japan Broadcasting Corporation) has been recording programs that reflect social upheavals. The NHK Archives conserve NHK's video and audio content using state-of-the-art digital technologies and maximize its value by making it available to the public. As of March 2015, we held 800,000 programs and six million news items.

Other Notable Organizations

[Bay Area Video Coalition](#) @BAVC

[BitCurator Consortium](#) @bitconsortium

[AIC's Electronic Media Group](#) @EMG_AIC

[Northeast Document Conservation Center](#) @NEDCCInfo

[Small Data Industries](#) @small_data_

[XFR Collective](#) @XFR_collective

[AMIA Student Chapters](#)

NYU AMIA student chapter @AMIAatNYU

UT-Austin AMIA student chapter @AMIAatUT

Simmons AMIA student chapter @AMIA_Simmons

UCLA AMIA student chapter @AMIAatUCLA

University of Toronto student chapter @AMIAatUofT

And more (see “Student Chapters” link above)