

MIAP Advanced Topics Class 2014

Mon 2-4, 721 Broadway, room 646

Instructor: Howard Besser

Syllabus version 1.3

Syllabus is always at

<http://www.nyu.edu/tisch/preservation/program/15fall/advanced-topics-syllabus15.doc>

Important documents:

http://www.nyu.edu/tisch/preservation/program/handbook/MIAP_Thesis_Guidelines_AY15-16.pdf

assignments are listed on the due date in *bold italics*

Sept 14

Intro to class

Incompletes

Discussion of thesis deadlines

What to cover professionally

Assignment due Sept 28: Talk over thesis ideas with Academic Advisor and/or other faculty

What other subjects do you want covered? (for past classes: Cataloging, Cross-institution metadata, GLAMs, becoming an independent contractor, ...)

Summer News

Howard's summer conferences

- [FIAT Media Management Commission](#)
- [Cinema Memory Conference](#);
https://www.youtube.com/watch?v=avuTHyR_f54 ;
<https://www.youtube.com/watch?v=q448V-0WG6E>
- American Library Association
- International Federation of Library Associations ([A/V Collections for Non-Specialist Librarians](#))
- [ICCROM Safeguarding of Sound and Moving Image Collections Conference](#)
- National Digital Stewardship Residency

Sept 21

Each student discusses with the class a possible thesis topic, ideas

What other subjects do you want covered?

- Tools/Services like Preservica, ArchiveSpace, Archivist Toolkit (perhaps like Archivemata Workshop? Perhaps like Bunde presentation?)
- How Finding Aids are created (incl more on EAD/DACS)
- Grant writing, grant strategy
- GIT Hub for Open Source, hosting a server, interactions with Administration about this
- Interviewing techniques
- Creating DBs
- Independent Contracting (Jeff Martin?)-- Advice for independent contractors (how to protect yourself; expectations)
- Wages, salaries, trends, problems, ...
- Continuing education strategies
- *News Articles, events*

Sept 28—Howard Away; no class

Talk to Faculty member or Advisor about thesis topic before today

Work on your paragraph describing your thesis

Oct 5

Paragraph due proposing thesis topic and form (to show on the class projector)

Detailed discussion of each person's thesis topic

Oct 13 (note: we meet on a Tuesday this week!!)

Bring in a sample job listing for us to review

Assignment due Oct 19: 500 word thesis proposal incorporating everything you've learned in this class about thesis preparation

Continued detailed discussion of theses (2nd and 3rd topics)

Job Listings—look at sample listings & deconstruct each

What really is the job? What is the employer really looking for?

Issues in applying for a job, resume writing, etc.

Job Recommendations

What they want to know from a recommender (and how that affects who you choose to recommend)

Etiquette with the recommender

Home Movie Day Oct 17

Oct 19

Turn in 500 word thesis proposal

Discussions about thesis advisor

Continued discussion over issues in applying for a job, resume writing, etc.

Life After MIAP: Continuing Ed, job issues

This is [Open Access Week](#)

WAVHD is Oct 27

Reports from Home Movie Day

Oct 26—Howard Away; no class

Assignment due Nov 2: give your first, 2nd, and 3rd choices for thesis advisor

Nov 2

Draft of resume due (in electronic form, to put up on projector) to discuss in class

Due today: choices for thesis advisor (make sure to copy Alicia, Mona, Dan)

Looking at and critiquing each resume

Issues in applying for a job, resume writing, etc.

Reports from WAVHD

Nov 9

Discussion of remainder of student resumes

Recap of what students want in terms of further topical work

Nov 16

Writing the thesis

The Proposal (topic, methodology, scope)

Front matter, intro, conclusion, chapters, appendices, bibliography

Footnoting or quoting (“most organizations do it this way”)

Discussion on AMIA: history, how things happen, who knows what
CCAAA and insular communities

Nov 23—No Class (Thanksgiving week; recover from AMIA for those who attend)

Nov 30

Thesis Advisors, Thesis questions

AMIA updates

Continued: Job Listings

Letters of Recommendation

Reports from AMIA

Dec 7—last class

Last chance to ask Howard about any other topic

News