

**MIAP Advanced Topics Class**  
**Wed 2-4, 721 Broadway, room 635**  
**Instructor: Howard Besser**  
**Syllabus version 1.8**

Important documents:

<http://www.nyu.edu/tisch/preservation/handbook.html#H1>

assignments are listed on the due date in *italics*

**Sept 4**

Intro to class

Discussion of thesis deadlines

What to cover professionally

Discussion of thesis ideas

Assignment due Sept 21: Talk over thesis ideas with Academic Advisor or other faculty

**Sept 11**

Discuss in class a possible thesis topic

Home Video Day discussion

**Sept 18**

*Paragraph due proposing thesis topic and form (to show on the class projector)*

*Talk to Faculty member or Advisor about thesis topic by Sept 21*

Writing the thesis

The Proposal (topic, methodology, scope)

Front matter, intro, conclusion, chapters, appendices, bibliography

Footnoting or quoting (“most organizations do it this way”)

Job Recommendations

What they want to know from a recommender (and how that affects who you choose to recommend)

Etiquette with the recomumender

Discussion of Home Movie Day, Let There Be Light  
Cinema Studies Student Conference Feb 21

## **Sept 25**

*Draft of resume (in electronic form) due to discuss in class*

*Be prepared to create a group list of priorities for Metadata lesson topics*

Issues in applying for a job, resume writing, etc.

Assignment due Oct 9: 500 word thesis proposal incorporating everything you've learned in this class about thesis preparation

## **Oct 2—class is 1PM-3PM**

*Bring in a sample job listing for us to review*

Issues in applying for a job, resume writing, etc. (continued)

Job Listings—look at sample listings

What really is the job? What is the employer really looking for?

## **Oct 9—Howard Away**

*Due via email: 500 word thesis proposal*

## **Oct 16**

Assignment due Oct 23: give your first, 2<sup>nd</sup>, and 3<sup>rd</sup> choices for thesis advisor

Reports from Media Art History Conference (<http://www.mediaarthistory.org/>)

Discussions about thesis advisor

## **Oct 23**

*Due today: choices for thesis advisor (make sure to copy Alicia, Mona, Dan)*

Reports from Home Movie Day, Let There Be Light

Reports from IASA conference (<http://2013.iasa-web.org/>)

Discussion of WAVHD

Recap of what students want in terms of further Metadata work

## **Oct 30**

Discussion on AMIA: history, how things happen, who knows what

Update on Metadata and related training

## **Nov 6--AMIA Train (no class)**

## **Nov 13**

Thesis Advisors

OAI-PMH, EAD background, SNAC, Linked Data/Semantic Web/RDF Triplets, AACR2, RDA, FRBR

## **Nov 20**

Feb 4 AM Archivists Toolkit session w/Janet Bunde, Bobst LL1 (need student contact person)

Museums: whole/part relationships, time periods

Museum Collection Mgmt Systems: CollectionSpace

(<http://www.collectionspace.org/C>) Collective Access (<http://collectiveaccess.org/>)

AACR2/RDA/FRBR

EAD/DACS: [Online Archive of California](#), [Calisphere](#)

Job Listings

## **Nov 27**

## **Dec 4—Metadata (with Rebecca Guenther)**